



NOTICE INVITING TENDER

Enquiry No. CIMFR/PUR/11(24)2016/113/

Date: 07
06.02.2017

To,
M/s As per list attached.

Late date of submission : 01.03.2017 upto 1.00 PM
Date of opening : 01.03.2017 at 3.00 PM

Dear Sirs,

Sub.: Request for Quotation/offer for Cord anchorage test machine.

Director, CSIR-CIMFR invites sealed quotations in "Two Bid Systems (Techno-Commercial Bid & Price Bid)" from reputed manufacturer or authorize supplier and Indian Agents of Foreign Principals registered with DGS&D Govt of India for following items. Offer with complete details on the following should reach this office on or before **01.03.2017 upto 1:00 PM**. Techno-Commercial Bid will be opened on **01.03.2017 at 3:00PM**.

क्र.सं. / Sl. No.	वस्तु / Item	मात्रा / Qty.
1.	<p>Cord anchorage test machine :</p> <p>a) A.C. geared motor with additional gear reduction to approx 50rpm b) Set of weights for loads from 10N to 100N in steps of 10N c) Clamping mechanism with various gripping dies to match the cord size and shape d) Electrical predetermining counter, four-digit or more, resettable, to indicate the number of strokes.</p> <p>Terms & Conditions :</p> <p>a) <i>Installation and Demonstration at CSIR-CIMFR Dhanbad</i> b) <i>Warranty for one year</i> c) <i>Product Catalogue / brochure to be attached with the technical bid</i> d) <i>Authorized dealership / certificate should be provided</i> e) <i>Copy of past purchase order for same / similar product sold to govt. organization/PSU/well reputed firms should be provided alongwith "price bid" part of quotation</i> f) <i>Calibration Certificate of NABL or its equivalent valid for one year should be provided</i> g) <i>DGS&D enlistment for suppliers for foreign product.</i></p>	01 No. Unit

You are requested to kindly go through the detailed terms & conditions / instructions mentioned below and overleaf and submit your most competitive offer by the last date and time of submission cited above. Tender after due date & time will be rejected. Any financial offer/ escalation after opening of the bid are not acceptable.


The offer must enclosed formats for (i) Specification and allied Tech Detail Firm (ii) Price Schedule (iii) Service Support Detail Form & Purchase Order copy (iv) Authorization letter from manufacturer.

Terms & Conditions:

- Indian Agents submitting bids on behalf of Foreign Principal must be registered with DGS&D Govt. of India. Failing which bids shall be rejected.
- Recent Past Purchase Orders of similar equipments, client list with contact details & Performance Certificate.
- Taxes: Excise Duty Exempted and Concessional Custom Duty against DSIR Registration Certificate. CST /VAT on indigenous item. Sales Tax Registration / TIN Registration Certificate, Registration of the firm in company act may be provided.
- Payment Terms :For Imported Items :** 100% through LC comprise of 80% against shipment and 20% against commissioning & finance acceptance.
For Indigenous Items: 100% against installation & commissioning.
- Make and Model, Series, All specific codes, Leaflet, Catalogue & Authorization of Principal/ Manufacturer. Pre-requisite, requirement for site preparation and utility materials must be listed. Warranty should be as specified in specifications.
- The exact figure in %age for discount, if any.
- The period of validity of each bid must be 180 days / more than 180 days from the date of opening.
- Packing, Forwarding, Transporting, Postage/Courier, Octroi, Freight, Insurance, Any Certificate(s), Extra Warranty, Installation, Commissioning any. Any levy, Any other charge(s) must be mentioned clearly.
- Copy of last audited balance sheet, Income tax registration/ PAN Card, Latest Income Tax clearance certificate, Proof of Manufacturer's Authorization for this offer, Agreement of Service Provider and Warranty Support Service, Local Service Centre Details with contact Nos., DGS&D Registration No. of Indian Agent, if applicable.
- Currency Conversion Rate for evaluation will be considered from www.xe.com / www.rbi.org of the opening date of the price bid.
- The quotations must be neatly typed or computer printed. **Hand written offer will be rejected.** Quotations must carry the numbers of sales tax / VAT / TIN invariably on the top. Incomplete/conditional/tender received after due date and time will be summarily rejected.
- CLEARANCE OF CONSIGNMENT AT AIRPORT:** The day the Cargo is handed over to our forwarding agent for shipment, the same should immediately be intimated to us along with copies of Invoice & Packing List (box wise), Certificate of Origin, Air Way Bill, Cargo Arrival Notice to enable us its clearance at Kolkata Airport without any demurrage/port charges.
- Agency Commission:** If any, must be explicitly indicated with base value.

Yours faithfully,


Section Officer
for Director


06/02/2017

INSTRUCTIONS, TERMS & CONDITIONS

INSTRUCTIONS

1. Each quotation sent by post/courier should be enclosed in double cover. The inner cover must be sealed with wax and must be superscribed with "Tender Enquiry No." & "Date of Opening". The outer cover should bear only the address of the sender and the received without any indication that there is a quotation inside.
2. Tenders/Quotations delivered personally should be put in the Tender box kept at the Receipt Section of CIMFR, Dhanbad. In case of personal delivery, outer cover is not necessary.
3. All tenders/quotations should be sent to the following address : **The Director / SPO, Central Institute of Mining & Fuel Research (Erstwhile CMRI), H.Q.: Barwa Road Campus, Dhanbad – 826 015 (Jharkhand).**
4. If so requested by us tenders/quotations may be sent through FAX on +91-0326-2296030 or E-mail at spo_cimfr@sify.com and office is not responsible for the message not legible or not delivered.
5. Tenders/Quotations must be sent sufficiently in advance so that it reaches us on or before the due date and time. Quotation received after the due date & time will not be considered.

TERMS & CONDITIONS

1. **Specification and Make** : Quotation should be given for the exact specification and make as shown in the enquiry against Sl. No. of the item., if in the view of the supplier there is any other alternative item which can serve out purpose, quotation may also be given for the same separately client list along with the order copy of similar equipment supplied to any CSIR Lab / any Govt. Organization including detail of price & all charges must be attached.
2. **Mode of dispatch** : RATE SHOULD BE QUOTED FOR ANY OF THE FOLLOWING MODE OF DELIVERY (i) for Dispatching Station [to be specified], (ii) FOR Destination (Dhanbad) by Passenger/Goods Train/Transport.(iii) Free delivery at CIMFR [Erstwhile CMRI] Stores (iv) By Registered Post, However, we prefer (ii) & (iii).
3. **Delivery Period** : Specific mention should be made whether the delivery will be Ex-stock or the item will be supplied after procurement /import. In case of the later the period of delivery must be mentioned clearly and the same has to be strictly adhered to. In case of Ex-stock the rates of transport, F&F, Insurance etc. must be indicated separately.
4. **Taxes** : Rates of all taxes should be indicated clearly, wherever chargeable. This office is not eligible to issue "C" or "D" form. However, the concessional rate of CST admissible to research institutions may be accepted Form of Certificate (FOC).
5. Further, we are also exempted from Excise Duty under notification 10 of 1997.
6. **Insurance** : In the case of FOR destination, insurance should also be covered by you. The goods should be insured in your favour against all risks from ware house to ware house basis. The insurance charges, if any, should be shown separately in the rates quoted.
7. **Packing & Forwarding** : Your rate should indicate packing & forwarding charges separately, if any.
8. **Validity Period** : The validity period of the offer should be clearly specified. It should be at least for **180 days** from the last date of submission of quotations.
9. **Rate Contract** : In case of any of the items of the enquiry is on the current rate contract / running contract with DGS&D then the same way please be quoted along with a copy of Rate Contract.
10. **Payment** : Payment will be made directly to the supplier(s) by crossed cheque drawn on the **SBI, Hirapur Branch, Dhanbad (Code 1670)**, only after receipt of the stores in good condition and after final acceptance.
11. **Opening of Quotations** : The quotations will be opened by three officers committee of CIMFR. You may attend Price Bid opening as per the schedule.
12. **Miscellaneous** :
 - i) The tenderer is required to furnish : (a) Permanent Account Number as allotted by the Income Tax Department (b) the registration number of DGS&D / National Small Industries Corporation, if so registered as also the period of their validity.
 - ii) We prefer materials available from indigenous sources. If not so available ten reputed foreign makes can be quoted for, against your own import license or for import under OGL/AU's import license. In such a case please indicate the ICT number and the address of the manufacturers abroad.
 - iii) **Warranty/Guarantee**: Terms with name and address of the manufacture should invariably be given.
 - iv) **Sample & Literature** : Wherever possible and particularly i.r.o. item no. _____ should necessarily be given.
 - v) **Installation, Commissioning & Training**: Charges, if extra must be specified wherever applicable.
 - vi) **AMC** : In case of Plant & Machinery /Sophisticated laboratory equipments the charges of AMC valid at least for 3-3 years must also be quoted. This will be an important criterion for selection of quotation.
 - vii) **Spares** : We should also like the supplier to suggest the essential spares needed for the equipment/ machines in the next three years and quote for the same positively.
 - viii) **Drawings, Diagram and Manual** : In case of machines/equipments the supplier has to provide full drawings/circuit diagrams and blue print-three sets each along with users manual at the time of supply.
13. **Liquidated Damages** : LD/Penalty @ 1% per week subject to maximum 10% or as decided by the competent authority will be imposed on non-compliance/violation of Purchase Order terms & conditions.
14. **Performance Bank Guarantee Clause** : 10% in the form of Bank Guarantee of the total order value needs to be submitted to cover two months beyond the warranty period for any order for equipments more than Rs. 25 Lakh.
15. **Acceptance / Rejection** : Director, CIMFR, Dhanbad reserves the right to accept a quotation in part or in full or to reject all quotations or any of the quotations received, for non-compliance or any of the above items, conditions or instructions or for any other reason without assigning any reason thereof.

Allied Technical Details

S.N.	Allied technical details	Bidder's response
1.	Product catalogues/user manual/other informative material/sketches/drawings etc.	Enclosed (Yes/No) (Ensure that it should be up to date and page numbered)
2.	Country of origin,	
3.	Port of shipment	
4.	Banker's details	
5.	Free Warranty/Guarantee for a period of	
6.	Extended Warranty/Guarantee for a period of	
7.	Installation , commissioning & training,	
8.	Details of service provider for after sales/complaints etc.	
9.	AMC	
10.	Comprehensive AMC including spares	
11.	Details of accessories (if any)	
12.	List of non-consumables (if any)	
13.	List of consumables (if any)	
14.	Any other relevant detail	

DEVIATION STATEMENT FORM

1) The following are the particulars of deviations from the requirements of the Tender specifications:

Tender Clause/specifications	Deviation	Remarks (including justification)

Place:

Date:

Signature and seal of the
Manufacturer/Bidder

NOTE:

Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".



SERVICE SUPPORT DETAIL FORM*

Sl. No.	Nature of training imparted	List of similar type equipments serviced in past three years	Details if the Contact person fax, phone, email etc.

*Documentary evidence should be enclosed.

Signature and Seal of the manufacturer/Bidder.....

Place :

Date :

STATEMENT OF FINANCIAL DEVIATIONS

Following are the financial deviations and variation(s) from the exceptions to the specifications and documents for the Bid document. These deviation(s) and variation(s) are exhaustive.

Except these deviation(s) and variation(s), the entire work shall be performed as per your specifications and documents.

SI No.	Section No.	Clause No.	Statement of Deviations / Variations

S. No. Section No. Clause No. Statement of deviation(s) and variation(s)

Signature of the bidder

Name:

Place:

Date:

Address:

Company Seal



PRICE SCHEDULE FOR GOODS BEING OFFERED WITHIN INDIA

Name of the Bidder _____
NIT Reference No. _____
File Reference No. _____

Sl.No.	Description/ Part No./ Make Mode*	Quantity	Unit Price (in INR)	Total Amount (in INR)
1.				
2.				
3.....				
Ex-Works Price-				
Packing & forwarding				
FOR (CIMFR Stores)				
Taxes				
Transportation				
Insurance up to Destination /handover (in case of fabrication)				
Installation & Commissioning charges				
Training charges				
Additional Warranty Charges				
Annual Maintenance Charges				

*(On the basis of the technical specifications submitted)

Total Bid price _____
in words _____

Note :

- (a) The Price schedule of optional items shall be indicated in a separate sheet in the same Performa.
- (b) Cost spare parts may be indicated separately

Signature of Bidder
Name _____
Business _____
Address _____



PRICE SCHEDULE FOR GOODS BEING OFFERED WITHIN INDIA

Name of the Bidder _____

NIT Reference No. _____

File Reference No. _____

Sl.No.	Description/ Part No./ Make Mode*	Quantity	Unit Price (in INR)	Total Amount (in INR)
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Training charges				
Additional Warranty Charges				
Annual Maintenance Charges				

*(On the basis of the technical specifications submitted)

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in words _____

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Signature of Bidder

Name _____

Business _____

Address _____

