



CSIR-CENTRAL INSTITUTE OF MINING & FUEL RESEARCH

H.Q.:Barwa Road Campus, Dhanbad – 826 015 (Jharkhand), India

☎ : 0326-2203010/70/90

☎ : 0326-2296030/2093/202774

NOTICE INVITING TENDER

Enquiry No. CIMFR/PUR/11(10)2016/1091

Date: 06.02.2017

To,
M/s As per list attached.

Late date of submission : 01.03.2017 upto 1.00 PM
Date of opening : 01.03.2017 at 3.00 PM

Dear Sirs,

Sub.: Request for Quotation/offer for Tilting Furnace for melting White Metal.

You are requested to quote for the following items sealed in double cover superscribing the inner cover with quotation for "Tilting Furnace for melting White Metal" against Enquiry No. CIMFR/PUR/11(10)2016 dated 06.02.2017." The outer cover should bear only the addresses. Offer with complete details on the following should reach this office on or before 01.03.2017 upto 1.00 PM. The same will be opened on 01.03.2017 at 3.00 PM.

Sl. No.	Item	Qty.
1.	Supply and installation of Tilting Furnace for melting White Metal with the following : a) Manual tilting arrangement b) Capacity – minimum 500 Kg c) Working temperature inside furnace – maximum 900° C d) Heating element – Nichrome element with square cross section e) Digital control panel board f) Warranty – at least one year (For details of furnace party can visit Material Testing Section before submitting quotation)	01 (One)

You are requested to kindly go through the detailed terms & conditions / instructions mentioned below and overleaf and submit your most competitive offer by the last date and time of submission cited above.

Terms & Conditions

The offer must comprise of the following failing which it will be treated as non responsible hence rejected:

1. The basic price must not be higher than price of the principal, if any additional accessories required, as per enquiry, it must be quoted separately. Price list incase of proprietary items must be submitted.
2. The %age of taxes must be either inclusive/extra in exact figure (should not be as applicable) against Concessional Sales Tax Certificate not against 'C/D' form along with CST, JST/VAT/TIN No.(s)
3. Make and Model, Series, All specific codes, Leaflet, Catalogue & Authorization Dealer Certificate of Principal.
4. The exact days of delivery period, installation & commissioning schedule.
5. The exact figure of %age of discount offered.
6. Service period of minimum 3 year or more in case of instruments/equipments must be mentioned.
7. The period of validity of the offer must be 180 days / more than 180 days.
8. The quoted price (final offer) must be F.O.R. i.e. CIMFR(Erstwhile CMRI), Barwa Road Campus, Dhanbad including Packing & Forwarding, Freight, Insurance etc. with detail break-up.
9. Packing, Forwarding, Transporting, Postage/Courier, Octroi, Freight, Insurance, Any Certificate(s), Extra Warranty, Installation, Commissioning any, Any levy, Any other charge(s) must be mentioned clearly.
10. The quotations must be neatly typed or computer printed. **Hand written offer will be rejected.** Quotations must carry the numbers of sales tax / VAT / TIN invariably on the top.

Instructions

- i) Please mention the enquiry no. & due date on the top of the envelop.
- ii) Please submit copy of your sales tax and income tax clearance certificate and PAN with your offer.

Yours faithfully,

Section Officer(S&P)

for Director

6/2/2017

INSTRUCTIONS, TERMS & CONDITIONS

INSTRUCTIONS

1. Each quotation sent by post/courier should be enclosed in double cover. The inner cover must be sealed with wax and must be superscribed with "Tender Enquiry No." & "Date of Opening". The outer cover should bear only the address of the sender and the received without any indication that there is a quotation inside.
2. Tenders/Quotations delivered personally should be put in the Tender box kept at the Receipt Section of CIMFR, Dhanbad. In case of personal delivery, outer cover is not necessary.
3. All tenders/quotations should be sent to the following address : **The Director / SPO, Central Institute of Mining & Fuel Research (Erstwhile CMRI), H.Q.: Barwa Road Campus, Dhanbad – 826 015 (Jharkhand).**
4. If so requested by us tenders/quotations may be sent through FAX on +91-0326-2296030 or E-mail at spo.cimfr@rediffmail.com and office is not responsible for the message not legible or not delivered.
5. Tenders/Quotations must be sent sufficiently in advance so that it reaches us on or before the due date and time. Quotation received after the due date & time will not be considered.

TERMS & CONDITIONS

1. **Specification and Make :** Quotation should be given for the exact specification and make as shown in the enquiry against Sl. No. of the item., if in the view of the supplier there is any other alternative item which can serve out purpose, quotation may also be given for the same separately client list along with the order copy of similar equipment supplied to any CSIR Lab / any Govt. Organization including detail of price & all charges must be attached.
2. **Mode of dispatch :** RATE SHOULD BE QUOTED FOR ANY OF THE FOLLOWING MODE OF DELIVERY (i) for Dispatching Station [to be specified], (ii) FOR Destination (Dhanbad) by Passenger/Goods Train/Transport.(iii) Free delivery at CIMFR [Erstwhile CMRI] Stores (iv) By Registered Post, However, we prefer (ii) & (iii).
3. **Delivery Period :** Specific mention should be made whether the delivery will be Ex-stock or the item will be supplied after procurement /import. Incase of the later the period of delivery must be mentioned clearly and the same has to be strictly adhered to. In case of Ex-stock the rates of transport, F&F, Insurance etc. must be indicated separately.
4. **Taxes :** Rates of all taxes should be indicated clearly, wherever chargeable. This office is not eligible to issue "C" or "D" form. However, the concessional rate of CST admissible to research institutions may be accepted Form of Certificate (FOC).
5. Further, we are also exempted from Excise Duty under notification 10 of 1997.
6. **Insurance :** In the case of FOR destination, insurance should also be covered by you. The goods should be insured in your favour against all risks from ware house to ware house basis. The insurance charges, if any, should be shown separately in the rates quoted.
7. **Packing & Forwarding :** Your rate should indicate packing & forwarding charges separately, if any.
8. **Validity Period :** The validity period of the offer should be clearly specified. It should be at least for **180 days** from the last date of submission of quotations.
9. **Rate Contract :** In case of any of the items of the enquiry is on the current rate contract / running contract with DGS&D then the same way please be quoted along with a copy of Rate Contract.
10. **Payment :** Payment will be made directly to the supplier(s) by crossed cheque drawn on the **SBI, Hirapur Branch, Dhanbad (Code 1670)**, only after receipt of the stores in good condition and after final acceptance.
11. **Opening of Quotations :** The quotations will be opened by three officers committee of CIMFR. You may attend Price Bid opening as per the schedule.
12. **Miscellaneous :**
 - i) The tenderer is required to furnish : (a) Permanent Account Number as allotted by the Income Tax Department (b) the registration number of DGS&D / National Small Industries Corporation, if so registered as also the period of their validity.
 - ii) We prefer materials available from indigenous sources. If not so available ten reputed foreign makes can be quoted for, against your own import license or for import under OGL/AU's import license. In such a case please indicate the ICT number and the address of the manufacturers abroad.
 - iii) Warranty/Guarantee: Terms with name and address of the manufacture should invariably be given.
 - iv) Sample & Literature : Wherever possible and particularly i.r.o. item no. _____ should necessarily be given.
 - v) Installation, Commissioning & Training: Charges, if extra must be specified wherever applicable.
 - vi) AMC : Incase of Plant & Machinery /Sophisticated laboratory equipments the charges of AMC valid at least for 3-3 years must also be quoted. This will be an important criterion for selection of quotation.
 - vii) Spares : We should also like the supplier to suggest the essential spares needed for the equipment/ machines in the next three years and quote for the same positively.
 - viii) Drawings, Diagram and Manual : Incase of machines/equipments the supplier has to provide full drawings/circuit diagrams and blue print-three sets each along with users manual at the time of supply.
13. **Liquidated Damages :** LD/Penalty @ 1% per week subject to maximum 10% or as decided by the competent authority will be imposed on non-compliance/violation of Purchase Order terms & conditions.
14. **Performance Bank Guarantee Clause :** 10% in the form of Bank Guarantee of the total order value needs to be submitted to cover two months beyond the warranty period for any order for equipments more than Rs. 25 Lakh.
15. **Acceptance / Rejection :** Director, CIMFR, Dhanbad reserves the right to accept a quotation in part or in full or to reject all quotations or any of the quotations received, for non-compliance or any of the above items, conditions or instructions or for any other reason without assigning any reason thereof.

PRICE SCHEDULE FOR GOODS BEING OFFERED WITHIN INDIA

Name of the Bidder _____
NIT Reference No. _____
File Reference No. _____

Sl.No.	Description/ Part No./ Make Mode*	Quantity	Unit Price (in INR)	Total Amount (in INR)
1.				
2.				
3.....				
Ex-Works Price-				
Packing & forwarding				
FOR (CIMFR Stores)				
Taxes				
Transportation				
Insurance up to Destination /handover (in case of fabrication)				
Installation & Commissioning charges				
Training charges				
Additional Warranty Charges				
Annual Maintenance Charges				

*(On the basis of the technical specifications submitted)

Total Bid price _____
in words _____

Note :

- (a) The Price schedule of optional items shall be indicated in a separate sheet in the same Performa.
- (b) Cost spare parts may be indicated separately

Signature of Bidder
Name _____
Business _____
Address _____



Price Schedule Form

PRICE SCHEDULE FOR GOODS BEING OFFERED FROM ABROAD

Name of the Bidder _____
NIT Reference No. _____
File Reference No. _____

Sl.No.	Description/ Part No./ Make Model	Quantity	Unit Price (in currency)	Total Amount (in currency)
1.				
2.				
3.....				
Ex-Works Price-				
Packing, loading and inland freight				
*FCA (at port)				
Terminal charges, loading on vassal				
**FOB (name of port)				
Air freight & insurance up to destination port				
CIF				
Carrier charges & insurance up to final destination				
CIP				
Indian agency Commission (%)				
Installation & Commissioning charges				
Training charges				
Additional Warranty Charges				
Annual Maintenance Charges				

*&*** Mandatory requirement

Total Bid price _____

words _____ in _____

Note:

Total Bid price in foreign currency _____

(a) Indian agents name & address _____ in words.

(b) Installation, commissioning & training charges, if any _____

(c) Cost of Spares _____

(d) The Indian agent's commission shall be paid in Indian Rupees only based on the Exchange Rate prevailing or the date of negotiation of documents in accordance with clause 22.1 of GCC.

(e) Banker's details such as- Name of account holder, Account Number, Name of Bank, Branch code RTGS code, NEFT code, SWIFT code, MICR Code etc.

(f) The Price schedule of optional items shall be indicated in a separate sheet in the same Performa.

Signature of Bidder _____

Name _____

Business Address _____



SERVICE SUPPORT DETAIL FORM*

Sl. No.	Nature of training imparted	List of similar type equipments serviced in past three years	Details if the Contact person fax, phone, email etc.

*Documentary evidence should be enclosed.

Signature and Seal of the manufacturer/Bidder.....

Place :

Date :

STATEMENT OF FINANCIAL DEVIATIONS

Following are the financial deviations and variation(s) from the exceptions to the specifications and documents for the Bid document. These deviation(s) and variation(s) are exhaustive.

Except these deviation(s) and variation(s), the entire work shall be performed as per your specifications and documents.

Sl No.	Section No.	Clause No.	Statement of Deviations / Variations

S. No. Section No. Clause No. Statement of deviation(s) and variation(s)

Signature of the bidder

Name:

Place:

Date:

Address:

Company Seal



Allied Technical Details

S.N.	Allied technical details	Bidder's response
1.	Product catalogues/user manual/other informative material/sketches/drawings etc.	Enclosed (Yes/No) (Ensure that it should be up to date and page numbered)
2.	Country of origin,	
3.	Port of shipment	
4.	Banker's details	
5.	Free Warranty/Guarantee for a period of	
6.	Extended Warranty/Guarantee for a period of	
7.	Installation , commissioning & training,	
8.	Details of service provider for after sales/complaints etc.	
9.	AMC	
10.	Comprehensive AMC including spares	
11.	Details of accessories (if any)	
12.	List of non-consumables (if any)	
13.	List of consumables (if any)	
14.	Any other relevant detail	

DEVIATION STATEMENT FORM

1) The following are the particulars of deviations from the requirements of the Tender specifications:

Tender Clause/specifications	Deviation	Remarks (including justification)

Place:

Date:

Signature and seal of the
Manufacturer/Bidder

NOTE:

Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No Deviations".

