

**सीएसआईआर-केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान**  
**CSIR-CENTRAL INSTITUTE OF MINING & FUEL RESEARCH, DHANBAD**

**निविदा आमंत्रण सूचना / NOTICE INVITING TENDER**

सं./No. 23(828)/2017-GA & 23(829)/2017-GA

दिनांकित/ Dated: 12/10/17

केन्द्रीय लोक निर्माण विभाग, राज्य लोक निर्माण विभाग, एमईएस, रेलवे, रक्षा और अन्य सरकारी विभाग, सीएसआईआर या अन्य किसी प्रयोगशाला के साथ पंजीकृत प्रामाणिक सरकारी संविदाकारों, जिन्होंने पिछले 7 (सात वर्षों में कम से कम 3 (तीन समान प्रकृति के कार्य) अनुमानित मूल्य के 40% के समान, (या 2 (दो समान प्रकृति के कार्य) अनुमानित मूल्य के 60% के समान (या 1 (एक समान प्रकृति के कार्य) अनुमानित मूल्य के 80% के बराबर (सफलतापूर्वक संपन्न किया है, से मुहरबंद निविदाएँ आमंत्रित की जा रही हैं।/ Sealed tenders are hereby invited from bonafide govt. contractors, registered with CPWD, State, PWD, MES, Railway, Defence and other Govt. Department, CSIR or any of its laboratories, who have successfully completed at least 3 (three) similar type (equal to 40% of the estimated value) or 2 (two) similar type (equal to 60% of the estimated value) or 1 (one) similar type (equal to 80% of the estimated value) in last (7) seven years.

क्र.सं Sl.No.	कार्य का विवरण Description of work	अनुमानित मूल्य Estimated Value	बयाना राशि Earnest Money	कार्य पूर्ण करने का समय Time of completion	निविदा प्रलेख की लागत Cost of Tender Documents
1.	Making of seat covers, curtains of window, Aluminium Grill around windows for TATA Bus of Barwa Road Campus	Rs 60000=00	Rs 1200=00	two months	Rs 150=00
2.	Repairing of one no Hindustan Motors make Ambassador car of Digwadih Campus	Rs 53000=00	Rs 1060=00	two months	Rs 150=00

निविदा जमा करने के समय विधिवत रूप में अनुप्रमाणित निम्नलिखित दस्तावेजों का प्रमाण प्रस्तुत किया जाना है।/ The following proof of documents in duly attested to be submitted alongwith submission of tender.

- वैध GST, पंजीकरण संख्या एवं निकासी प्रमाण पत्र और पैन कार्ड Valid GST, registration no and PAN card.
- संबंधित विभाग के किसी अधिकारी जो कार्यकारी अभियंता के पद से नीचे के न हो, से यथा-उल्लेखित समान मूल्यों के कार्य) अनुसूची सहित (के लिए प्राप्त भुगतान के साथ समापन प्रमाणपत्र। /Completion certificate alongwith payment received of the similar works (including schedule) of values as mentioned above from an officer not below the rank of Executive Engineer of the concerned Department.

**1. भाग - I/ Part - I**

**में निम्नलिखित दस्तावेज शामिल हैं**  
**Consists of following documents**

- उपर्युक्त दस्तावेजों का प्रमाण (1-2)/ Proof of documents as mentioned above (1-2)
- बयाना राशि/ Earnest Money

**2. भाग - II / Part-II**

**में निम्नलिखित दस्तावेज शामिल हैं**  
**Consists of following documents**

- विभिन्न नियमानुसार सभी करों एवं उपकरणों को सम्मिलित करते हुए कार्य से संबंधित मदों की पूर्ण विनिर्देश सहित लागत/ Costing along with full specifications of the items involved in the work including all Taxes & Levies as per different laws.

निविदा प्रपत्र की बिक्री दिनांक 30/10/17 से 10/11/17 तक सीआईएमएफआर के सभी कार्य दिवसों पर अपराह्न 4.00 बजे तक भुगतान अप्रतिदेय (के आधार पर होगी। निविदा प्रपत्र सीएसआईआर-सीआईएमएफआर मुख्यालय, धनबाद बरवा रोड परिसर के MTL&W अनुभाग में उपलब्ध होगा। निविदा प्रपत्र प्राप्त करने के लिए उपर्युक्त कार्य में यथाउल्लेखित दस्तावेजों- की स्वअनुप्रमाणित प्रति सहित- अनुरोध पत्र जमा करने की अंतिम तिथि 09/11/2017 है। निविदा दस्तावेज की लागत किसी भी राष्ट्रीयकृत अनुसूचित बैंक द्वारा जारी आदाता खाता डिमाण्ड ड्राफ्ट के माध्यम से निदेशक, सीआईएमएफआर, धनबाद के खाते में भुगतान होगी। यह एनआईटी सीआईएमएफआर वेबसाइट [www.cimfr.nic.in](http://www.cimfr.nic.in) पर भी उपलब्ध है।/ Tender paper will be on sale from 30/10/17 to 10/11/17 on payment basis (Non refundable) on all working days of CIMFR up to 4:00 P.M. Tender paper will be available from MTL&W. of CSIR-CIMFR, HQ, Dhanbad. Last date for submission of request letter alongwith self attested copy of documents as mentioned in the above work for issuing of tender paper 09/11/2017. Cost of Tender Documents will be in the form of Account Payee D.D. from any nationalized schedule bank drawn in favour of Director, CIMFR, Dhanbad. NIT may also be available at CIMFR website [www.cimfr.nic.in](http://www.cimfr.nic.in)

भाग- I और भाग- II को अलग-अलग मुहरबंद लिफाफों में बंद कर एक अन्य तीसरे मुहरबंद लिफाफे में जमा किया जाना है, जिसके ऊपर भी स्पष्ट एवं बड़े अक्षरों में कार्य का नाम, निविदादाता का पता लिखा होना चाहिए तथा इसे प्रशासनिक अधिकारी/ अनुभाग अधिकारी से दिनांक, हस्ताक्षर प्राप्त करने के पश्चात् प्रशासनिक अधिकारी, सीआईएमएफआर मुख्यालय, धनबाद के कार्यालय में रखे निविदा पेटी में दिनांक 15/11/17 अपराह्न 3.00 बजे तक या उससे पूर्व जमा किया जा सकता है। भाग- I (तकनीकी बोली) पहले खोली जाएगी, ईएमडी के सत्यापन के पश्चात् भाग- II (वाणिज्यिक बोली) उसी दिन अपराह्न 3.30 बजे निविदादाता या उनके अधिकृत प्रतिनिधियों की उपस्थिति में खोली जाएगी।/ The Part-I & Part-II are to be individually sealed in separate envelopes and are to be put in a 3rd envelope which shall also be sealed and superscribed with the name of work in bold letters, address of the depositors and to be dropped in the Tender Box kept in the Office of the Administrative Officer, CIMFR, Dhanbad, after obtaining date, signature of Administrative Officer / Section Officer on or before

15/11/2017 at 3:00 P.M. and Part – I (Technical bid) will be opened first, after verification of EMD, Part – II (Commercial bid) will be opened on the same day at 3:30 P.M., in presence of the intending tenderers or their authorized representatives whoever present themselves at the time of opening of tenders.

- बयाना राशि को किसी भी राष्ट्रीयकृत अनुसूचित बैंक द्वारा जारी आदाता खाता डिमाण्ड ड्राफ्ट के माध्यम से ,जो निदेशक, सीआईएमएफआर धनबाद के स्टेट बैंक ऑफ इंडिया ,हीरापुर) कोड (1670-खाते में भुगतये हो ,जमा किया जाना होगा।/ EARNEST MONEY SHOULD BE DEPOSITED IN THE FORM OF ACCOUNT PAYEE DEMAND DRAFT FROM ANY NATIONALIZED SCHEDULE BANK PAYABLE AT SBI, HIRAPUR (CODE- 1670) DHANBAD IN FAVOUR OF DIRECTOR, CENTRAL INSTITUTE OF MINING & FUEL RESEARCH, DHANBAD.
- अपूर्ण निविदादे ,र/विलंब से प्राप्त निविदाएँ साथ ही ,बिना बयाना राशि की निविदाएँ भी सरसरी तौर पर अस्वीकृत कर दी जाएगी।/ INCOMPLETE TENDERS, LATE/ DELAYED TENDERS AS WELL AS TENDERS WITHOUT EARNEST MONEY SHALL BE SUMMARILY REJECTED.
- निदेशक, सीएसआईआर-सीआईएमएफआर, किसी भी निविदा को अंशतः या पूर्णतः स्वीकार करने अथवा सभी को बिना कोई कारण बताए निरस्त करने का अधिकार रखता है। / DIRECTOR, CSIR-CIMFR, RESERVES THE RIGHT OF ACCEPTING ANY TENDER IN PART OR IN FULL OR REJECTING ALL WITHOUT ASSIGNING ANY REASON.
- न्यूनतम बोली लगाने वाले फर्म को कार्यदेश जारी करने से पूर्व नियमानुसार निष्पादन गारंटी राशि जमा करना होगा।/ LOWEST QUOTING FIRM HAS TO SUBMIT PERFORMANCE GUARANTEE AS PER RULE BEFORE AWARDING THE JOB.

Sd/-  
हस्ताक्षरित/-  
अनुभाग प्रमुख, सिविल  
HOS, MTL&W

Sd/-  
हस्ताक्षरित/-  
अनुसंधान समूह प्रमुख, सेवा विभाग  
HORG, MHMG

Sd/-  
हस्ताक्षरित/-  
प्रशासनिक अधिकारी  
Administrative Officer.

Sd/-  
हस्ताक्षरित/-  
वित्त एवं लेखा अधिकारी  
Finance & Accounts Officer

Sd/-  
हस्ताक्षरित/-  
निदेशक  
Director, CIMFR

**CSIR - CENTRAL INSTITUTE OF MINING & FUEL RESEARCH, DHANBAD**  
Barwa Road, Dhanbad – 826 015 (Jharkhand), INDIA

Name of Contractor:

Dated:

Name of Work: Repairing of 01 no Hindustan Motors make Ambassador car

File No.: 23(829) / 2017-GA

**Tender Document**

for

**Repairing of H&M Ambassador**

**INDEX**

SECTION	PARTICULARS	PAGE NO.
I	NOTICE INVITING TENDER	01
II	INSTRUCTION TO THE BIDDER	02
III	FORMAT OF COMMERCIAL BID	04

N.B: Tenderers should confirm that they have received all the above.

1. Cost of tender set received vides D.D. No.....dated:

For Rs.....(Rupees.....)

Signature of the Officer  
Issuing tender

2. Earnest Money for Rs.....  
Deposited terms or cash/ DD/  
Crossed cheque (certified good by  
Bank) deposit at all Govt.  
Security vide MR No./DD etc./  
In favour of the Director,CIMFR,Dhanbad

Date:

Signature of bidder

## **INSTRUCTION TO BIDDER**

1. Tenders are hereby invited for repairing of one vehicle, JH10R 8544 (H.M make Ambassador, Model 2008) of CIMFR, Digwadih Campus.
2. Tender value is Rs 53000/- (Rupees fifty three thousand only)
3. Tenders should be submitted in double sealed covers super scribed with the name of the work, date and time of opening written both on the inner and outer envelopes. The tender should be two bids, Technical Bid & Commercial Bid. Tender will be received upto 3.00 P.M. on **15/11/17** and will be opened at 3.30 P.M on same day in the office of **Administrative Officer, CIMFR, Dhanbad** Tenders should be dropped in the tender box before the closing date and time indicated. CSIR - CIMFR will not be held responsible for delay, loss or non-receipt of application or tender document of either side if sent by post and will not entertain any correspondence in this regard. Tenders sent by Telex/Telegram/Fax/E-mail/Post).
2. The Earnest Money amounting to Rs 1060/- (Rupees one thousand sixty only) as demand draft or pay order of a schedule band and drawn in favour of Director CIMFR, Dhanbad should accompany the tender. Tenders received without earnest money will be invalid.
3. Unconditional Performance Guarantee of Rs 2650/- (Rupees two thousand six hundred fifty only ) is required to be deposited at the time of agreement.
4. Bidder should quote their rate (inclusive taxes) against each item of vehicles mentioned in the format.
5. Undertaken should be given along with the **Part –I ,Technical Bid** that the firm has not been black listed earlier.
6. Bidder can inspect the vehicles at CIMFR before submitting the bid.
9. The bidder shall not be permitted to participate in the tender for works in the concerned unit of CSIR in which a relative is posted in grade between Controller of Administration and Junior Engineer, (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

***NOTE : A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family or (b) they are husband and wife or (c) the one is related to the other in the following manner : father's, mother (including step mother), Son (including step son), Son's wife, Daughter (including step daughter), father's father, son's son, Son's son's wife, son's daughter husband, Daughter's husband, Daughter's son. Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife, Sister (including step sister), Sister's husband.***

10. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
11. Earnest money will be forfeited if the contractor fails to commence the work as per letter of award.
12. Except writing rates and amount, the bidder should not write any conditions or make any changes, additions, alterations and modifications in the printed form of tenders. Bidders who are desirous to offer rebate the same should be brought out separately in the covering letter and submitted along with the tender.

CIMFR/ CSIR General conditions of contract will be followed.

**CSIR - CENTRAL INSTITUTE OF MINING & FUEL RESEARCH, DHANBAD**  
Barwa Road, Dhanbad – 826 015 (Jharkhand), INDIA

Name of Contractor:

Dated:

Name of Work: Making of seat covers, curtains of window, Aluminium Grill around windows for TATA 50 seater Bus

File No.: 23(828) / 2017-GA

**Tender Document**

for

Making of seat covers, curtains of window, Aluminium Grill around windows for  
TATA Bus

**INDEX**

SECTION	PARTICULARS	PAGE NO.
I	NOTICE INVITING TENDER	01
II	INSTRUCTION TO THE BIDDER	02
III	FORMAT OF COMMERCIAL BID	04

N.B: Tenderers should confirm that they have received all the above.

3. Cost of tender set received vides D.D. No.....dated:

For Rs.....(Rupees.....)

Signature of the Officer  
Issuing tender

4. Earnest Money for Rs.....  
Deposited terms or cash/ DD/  
Crossed cheque (certified good by  
Bank) deposit at all Govt.  
Security vide MR No./DD etc./  
In favour of the Director,CIMFR,Dhanbad

Date:

Signature of Bidder

## **INSTRUCTION TO BIDDER**

1. Tenders are hereby invited for the job of “Making of seat covers, curtains of window, Aluminium Grill around windows for TATA 50 seater Bus JH 10BC 8641 of CIMFR, Barwa Road Campus (H.Q).
2. Tender value is Rs 60000/-(Rupees sixty thousand only)
3. Tenders should be submitted in double sealed covers super scribed with the name of the work, date and time of opening written both on the inner and outer envelopes. The tender should be two bids, Technical Bid & Commercial Bid. Tender will be received upto 3.00 P.M. on **15/11/17** and will be opened at 3.30 P.M on same day in the office of **Administrative Officer, CIMFR, Dhanbad** Tenders should be dropped in the tender box before the closing date and time indicated. CSIR - CIMFR will not be held responsible for delay, loss or non-receipt of application or tender document of either side if sent by post and will not entertain any correspondence in this regard. Tenders sent by Telex/Telegram/Fax/E-mail/Post).
7. The Earnest Money amounting to Rs 1200/- (Rupees one thousand two hundred only) as demand draft or pay order of a schedule bank and drawn in favour of Director CIMFR, Dhanbad should accompany the tender. Tenders received without earnest money will be invalid.
8. Unconditional Performance Guarantee of Rs 3000/- (Rupees three thousand only ) is required to be deposited at the time of agreement.
9. Bidder should quote their rate (inclusive taxes) against each item of vehicles mentioned in the format.
10. Undertaken should be given along with the **Part –I ,Technical Bid** that the firm has not been black listed earlier.
11. Bidder can inspect the vehicles at CIMFR before submitting the bid.
9. The bidder shall not be permitted to participate in the tender for works in the concerned unit of CSIR in which a relative is posted in grade between Controller of Administration and Junior Engineer, (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or subsequently employed by him and who are relatives as mentioned above.

***NOTE : A person shall be deemed to be a relative of another if, and only if, (a) they are members of a Hindu undivided family or (b) they are husband and wife or (c) the one is related to the other in the following manner : father’s, mother (including step mother), Son (including step son), Son’s wife, Daughter (including step daughter), father’s father, son’s son, Son’s son’s wife, son’s daughter husband, Daughter’s husband, Daughter’s son. Daughter’s son’s wife, Daughter’s daughter, Daughter’s daughter’s husband, Brother (including step brother), Brother’s wife, Sister (including step sister), Sister’s husband.***

10. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
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CIMFR/ CSIR General conditions of contract will be followed.