



सीएसआईआर - केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान
CSIR-Central Institute of Mining & Fuel Research

(विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार, नई दिल्ली के अंतर्गत सीएसआईआर की एक अंगीभूत प्रयोगशाला)
(A Constituent Lab. of CSIR, under the Ministry of Science & Technology, Govt. of India, New Delhi)

विज्ञान संचार एवं प्रचार विभाग - Science Communication & Publicity Department

Dr. M. S. Alam

SPEED POST

Sr. Principal Scientist & Head, Science Communication & Publicity Department

CIMFR/SCPD/PUB./15

Dated: 25-10-2017

To

1. M/s Florence Offset Process Pvt. Ltd., Kolkata
2. Kailash Paper Conversion Pvt. Ltd., Ranchi
3. M/s Cygnus Advertising (India) Pvt. Ltd., Kolkata
4. M/s Allied Publishers Pvt. Ltd., New Delhi
5. M/s Riya Global Marketing Solutions, New Delhi
6. M/s Astha Packaging Pvt. Ltd., New Delhi
7. M/s Sojivit (India) Pvt. Ltd., New Delhi
8. M/s Saraswati Printers, New Delhi

Subject: Please quote your competitive rate for printing of CSIR-CIMFR R&D Roadmap and highlights

Sir,

We are interested to print CSIR-CIMFR R&D Roadmap and highlights in Hindi as per the specifications and term & conditions mentioned overleaf.

You are therefore, requested to submit your competitive rates as per your specifications positively upto 20-11-2017.

If you feel necessary, you are welcome to our institute during working hours (9. AM to 5.30 PM) except Saturday and Sunday for discussion, clarifications, etc. with the committee members.

Thanking You,

Sincerely yours,

(M. S. Alam)

PTO

FAX: 91-326-2296025/2396037, Mobile: 9431121457 & 9431145239
E-mail: dr.msalam@gmail.com; Website: www.cimfr.nic.in
Address: Barwa Road, Dhanbad – 826015 (Jharkhand)

1. Rate to be quoted for the whole lot for each item as well as + (plus) and – (minus) four pages i.e., one forma in one colour, double colour or multicolour. However, Payment shall be made as per the actual work done i.e., number of forma printed in one colour, double colour or multicolour.
2. Matters to be printed Bilingually (Hindi & English) and in some cases only English or only Hindi.
3. Rate must be quoted in all cases where applicable for all types of binding i.e., Perfect binding/Centre stitching/Stapling/Book form binding.
4. Payment shall be made after receipt of the item/s in good condition as per the work order and final acceptance by the Director, CSIR-CIMFR.
5. Party is requested to discuss if required, with the concerned Committee about the publication details and collect samples before quoting for the items listed.
6. Party is also requested to submit few copies of their good quality printing and all types of papers to be used for printing.
7. Only those parties are allowed to submit quotation whose annual turnover is more than three lakhs.
8. 100% Payment shall be given against satisfactory delivery of the ordered materials and final acceptance by the committee members.
9. If the firm fails to supply the materials within delivery period, the LD penalty may be imposed @ 1% per week or Maximum 10 % per week.

The following items will be printed as per the specifications and numbers mentioned below:

S.No.	Items	Specifications
1	R&D HIGHLIGHTS	i. No of Copies 1000 each; ii. No of leaves= about 20, pages: about 40 of A-4 size both side multicolour printing on 130 gsm import quality art paper. Cover page of about 300 gsm, import quality art paper with UV lamination