

Pointer Advertisement

सीएसआईआर-केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान
CSIR-CENTRAL INSTITUTE OF MINING & FUEL RESEARCH

बरवा रोड, धनबाद & 826015 - झारखंड - भारत

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निविदा सं.: CIMFR/SCPD/PUB/01/2018

दिनांक/ Date: 11-06-2018

बोली पूर्व सम्मेलन एवं निविदा आमंत्रण सूचना प्रकाशन सामाग्री हेतु Invitation for pre-bid conference & Quotations submission for printing materials

निदेशक, सीएसआईआर-सिंफर, धनबाद नीचे वर्णित मुद्रण की जाने वाली सामग्रियों के कागज व मुद्रण की गुणवत्ता से संबंधित मुद्दों हेतु प्रतिष्ठित मुद्रकों को बोली पूर्व सम्मेलन (प्री बीड कॉन्फ्रेंस-पीवीसी) हेतु **कमिटी रूम, बरवा रोड, सीएसआईआर-सिंफर** में दिनांक 26-06-2018 **11:00 बजे प्रातः** आमंत्रित करते हैं। Director, CSIR-CIMFR, Dhanbad invites reputed printers for printing materials for clarifying the issues related to paper and printing quality., for pre-bid conferences (PBC) at **Committee Room, Barwa Road, CSIR-CIMFR, Dhanbad-826015** on 26-06-2018 at 11:00 a.m.

कृपया ध्यान दें- संबंधित प्रिबिड सम्मेलन के उपरांत संस्थान द्वारा तय की गई स्पेसिफिकेशन्स को निविदा प्रपत्र में सम्मिलित कर बैबसाइट पर प्रदर्शित किया जाएगा इच्छुक बोलीदाता उसी अनुसार द्वि-बोली पद्धति में निविदा जमा करें/ **Please Note-** After the Pre-bid Conference, specifications finalized by the Institute will be included in the tender document which will be updated on the Institute's website, so interested bidders may submit quotations accordingly in two-bid systems.

प्रिबिड विवरण, निविदा आमंत्रण व तकनीकी एवं वाणिज्यिक विशेषताओं / विशिष्टताओं के लिए कृपया हमारी बैबसाइट का अवलोकन करें। / For the pre-bid details, Quotations submission & techno-commercial specifications kindly visit to our website- www.cimfr.nic.in

निविदा जमा करने की अंतिम तिथि व समय / **Last Date & time for bid submission- 17.07.2018/1:00 बजे अपराह्न /p.m**

तकनीकी निविदा खोलने की तिथि व समय / **Date & time for Opening the Technical bid- 17.07.2018/3:00 बजे अपराह्न/p.m**

(विभागाध्यक्ष, एससीपीडी)

Annexure -III PERFORMA FOR PRICE BID

CATEGORY 'A' - SPECIFICATIONS OF DIFFERENT ITEMS

Sl. No.	Specifications	Quantity (in lots)	Tentative No. of Lots	Unit Rate/ lot with all taxes	Rate for all lots with all taxes
1	CSIR-CIMFR Annual Report (Hindi & English). i. No of inside pages: About 150 pages to be printed in Multicolour on import quality about 80 gsm art paper ii. Cover page: Multicolour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4 with appropriate margins v. Matter: Matter shall be provided by mail/ in CD vi. Rate may also be quoted for *. 4 pages/ one forma (Plus and Minus Four pages) for one, double and multicolour printing of extra pages. vii. Envelop: Envelop of the same size with plastic coated inside and printing of the matter as per the sample	Lot of 750 Nos. each	One		
2	CSIR-CIMFR Project & Work Record Book (CIMFR Diary) I. Total Pages: Number of pages will be about 300 in two colour II. Line spacing: 0.7 Cm or 7mm III. Cover page: Multicolour, UV lamination, hard banding and finished look as per sample. The UV lamination will iv. Paper size: 9.25" X 6.20", printing with appropriate margin (as per sample). v. Cover Design: Cover to be designed and finally approved by the committee vi. Paper: 80 GSM good quality sun shine, map litho etc.,	Lot of 2000	One		
3.	Pinting of CSIR-CIMFR Leaflet (Bilingual) No. of pages: Four pages on A-4 Size, 150 gsm import quality paper in multicolour (to be printed on A-3 Size with one fold in between)	Lot of 2000	One		
4.	CIMFR AT A GLANCE (Hindi & English) i. No of pages: 20 pages (10 leaves) of A-4 size (to be printed on A-3 Size with one fold in between in Multicolour) iii. Paper quality : Multicolour on Import quality art paper 150 gsm for inside pages and 280 GSM Import quality art board for cover page. iv. Rate may also be quoted for *. 4 pages/ one forma (Plus and Minus Four pages) multicolour printing of extra pages.	Lot of 2000 each	One		
5.	R&D ROADMAP & HIGHLIGHTS (HINDI & ENGLISH) i. No of pages : 40 pages (20 leaves) of A-4 size (to be printed on A-3 Size with one fold in between in multicolour) ii. Printing size : On A- 4 paper with appropriate margins III. Paper quality : Import quality art paper 120 gsm for leaflets (Inside pages) and 280 GSM Import quality art board for folders (Cover Page).	Lot of 1000 each	One		
6.	Desk Calendar Matter to be printed on about 11" x 9" size art paper of about 150 GSM. One month calendar on each page with some photo related to CSIR-CIMFR in multicolour with envelop in finished form in all respect	Lot of 1700	One		

	with spico/ wiro binding.				
7	Wall Calendar Matter to be printed on about 18" x 24" size art paper of about 150 GSM. One month calendar on each page with some photo in multicolour related to CSIR-CIMFR, in finished form in all respect with spico/ wiro binding. Six leaves back to back printing + one top cover/ Fly leave	Lot of 1700	One		
8.	GAP Report/ Technical Report i. No of inside pages: About 50/75/100 pages to be printed in Multicolour on import quality of 80 gsm art paper ii. Cover page: Multicolour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4/ Other Size as per sample v. Matter: Matter shall be provided by mail/ in CD vi. Rate may also be quoted for *. 4 pages/ one forma (Plus and Minus Four pages) for one, double and multicolour printing of extra pages.				
9.	CIMFR Sanwad in Hindi i. No of inside pages: About 50/75/100 pages to be printed in Multicolour on import quality about 80 gsm art paper ii. Cover page: Multicolour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4/ Other Size as per sample v. Matter: Matter shall be provided by mail/ in CD vi. Rate may also be quoted for *. 4 pages/ one forma (Plus and Minus Four pages) for one, double and multicolour printing of extra pages.	Lot of 500	One		
10.	Selective CIMFR Publication in Memory Stick The memory stick should contain selected CIMFR Publication and presented nicely with CIMFR Logo in a card	Lot of 250	One		
CATEGORY 'B' - SPECIFICATIONS OF DIFFERENT ITEMS TO BE SUPPLIED WITHIN TWO WEEKS AFTER CONFIRMATION OF WORK ORDER					
1	Project Report i. No. of inside pages: 24 - 48 pages, 48- 100 pages or 100- 200 pages to be printed in one colour/ double colour/ Multicolour on import quality about 80 gsm paper ii. Cover pages: Multicolour/Double Colour on about 280 GSM Import quality art board with lamination iii. Stitching: Thread stitching /book form binding/perfect binding iv. Printing size: A-4 /with appropriate margins or other size as per the specifications or size given. Rate to be quoted for art as well as normal paper. v. Matter: Matter shall be provided by mail/ in CD as well as a Hard Copy Note: Quantity : As per requirement and cost may vary according to no. of pages and copies				
2	Letter Pad: i. Matter to be printed on A-4 100 GSM Executive Bond with multicolour colour and logo embossed as per the sample and packed in 100 nos. in a bundle	Lot of 200 bundles	One		
		Lot of 5 bundles	Ten		
3	Visiting Card: Matter to be printed on 300 GSM, Texture board with logo embossed in multicolour as per the sample on standard size visiting card and packed in 100 nos. in a box	Lot of 3 Box	Fifty		
4	Receipt Book: Size: Half of A-4. Matter to be printed as per the sample. on 60 - 70 gsm of 1/8 size, single colour with 1+ 1 page, soft cover with cloth pasted binding and perforation on first page. Each bundle of 100 pages	Lot of 20 bundles	Two		
5	a) Attendance Register: Size: 14" x 10 ", No. of pages: 48, Matter to be printed as per sample	Lot of 100	One		
	b) Gate Entry Register: Size: About 14" x 10 ", No. of pages: 200, Matter to be printed as per sample	Lot of 25	One		
	c) Sectional Registers: Size: About 14" x 10 ", No. of pages: 200, Matter to be printed as per sample Note: Number may vary as per the requirements	Lot of 25	One		
6	Forms/Formata/Proforma: i.) Size: A-4, ii.) Legal, and iii.) A-3, No. of pages: one (in some case both side). Matter to be printed as per the sample and number of various types of Forms/formata(About 30 Nos.). Rate to be quoted for 80 gsm map litho paper	Lot of 50 bundles (each bundle of 100 pages)	One		
7	File Cover: 14"x10" size 12"x10" size	Lot of 1000	Two		
		Lot of 1000	Four		
8	Field Book:	Lot of 100	One		
9	Certificate: Matter to be printed as per the sample on A-4 100 gsm executive bond in double colour and packed in 100 nos. in a bundle	Lot of 25 bundles	One		

Terms and Conditions:

1. The rate contract shall be valid for one year which may be extended to second year on the basis of performance.
2. In view of the quality publications, enquiry for items in "Category A" will be given to those printers/publishers whose turnover should be more than 25 lakhs for consecutively last three years and documentary evidence should be produced thereof.

3. In view of items in "Category B", which are of frequent use and urgent need, enquiry will be given to those printers/publishers whose working experience is more than five years in printing and publication and documentary evidence should be produced thereof. The firm should supply the items within two weeks from the placement of the order.
4. Party should submit technical bid and financial bid separately. The technical envelop should contain the 1) Annual turnover statement verified by Chartered Accountant/ Bank Transaction, 2) Registration from Income tax, GST No. 3) Few copies of their good quality printing and all types of papers to be used for printing with detailed specifications
The financial envelop should contain rates of all the items. First the technical bids will be opened and after scrutinizing the financial bid will be opened for technically qualified firms only.
5. Party should quote rates in all cases where applicable for all types of binding i.e., Perfect binding/Centre stitching/Stapling/Book form binding.
6. Party should interact with the Committee members about the publication details and collect samples before quoting for the items listed during pre-bid conference.
7. 100% Payment shall be given against satisfactory delivery of the ordered materials and final acceptance by the scientist concerned / indenter.
8. If the firm fails to supply the materials within delivery period, the LD penalty may be imposed at the rate of 1% per week and maximum of 10% of the total value.
9. One bidder each for rate contract of Category 'A' and Category 'B' will be selected based on the following criteria:
 - a. The committee will evaluate the technical bids and the price bid of all the technically qualified firms will be opened.
 - b. From the price bids, the LQ1 bidder will be selected based on the following calculation:
 - i. The total cost of all the items listed in Category 'A', based on tentative number of lots as mentioned in the table will be added for each bidder. The order will be placed to the bidder with the lowest total cost.
 - ii. Similarly, the total cost of all the items listed in Category 'B', based on tentative number of lots as mentioned in the table will be added for each bidder. The order will be placed to the bidder with the lowest total cost.

PERFORMA FOR PRICE BID

Sl. No.	Details of Printing Items	Quantity per Year	Unit Rate with all taxes	Rate for the whole lot with all taxes
1.	<u>Printing of CSIR-CIMFR Annual Report 2014-15 & 2015-16 Hindi version</u> i. No of inside pages : About 124 pages to be printed in Multicolour on import quality about 80 gsm paper ii. Cover pages: Multicolour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4 with appropriate margins v. Matter: Matter shall be provided by mail/ in CD as well as a Hard Copy vi. Envelop: Envelop of the matching size with plastic coated inside and printing of the matter as per the sample in one colour	750		
2	<u>Printing of CSIR-CIMFR Annual Report 2014-15 & 2015-16 English version</u> i. No of inside pages : About 124 pages to be printed in Multicolour on import quality about 80 gsm paper ii. Cover pages: Multicolour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4 with appropriate margins v. Matter: Matter shall be provided by mail/ in CD as well as a Hard Copy vi. Envelop: Envelop of the matching size with plastic coated inside and printing of the matter as per the sample in one colour	750		
3.	<u>Printing of CSIR-CIMFR Newsletters (Hindi) QUARTERLY</u> i. Stitching : Stappling ii. Printing size : 4 Leaves of A-4 / 2 Leaves of A-3 with appropriate margins iii. Total pages : 08 pages/04 leaves in Multicolour on 120 gsm import quality art paper iv. Matter : Matter shall be provided by mail/ in CD as well as a Hard Copy v. Envelop: Envelop of the matching size with plastic coated inside and printing of the matter as per the sample in one colour	1500		
4.	<u>Printing of CSIR-CIMFR Newsletters (English) QUARTERLY</u> i. Stitching : Stappling ii. Printing size : 4 Leaves of A-4 / 2 Leaves of A-3 with appropriate margins iii. Total pages : 08 pages/04 leaves in Multicolour on 120 gsm import quality art paper iv. Matter : Matter shall be provided by mail/ in CD as well as a Hard Copy v. Envelop: Envelop of the same size with plastic coated inside and printing of the matter as per the sample in one colour.	1500		
5.	<u>Printing of CSIR-CIMFR Project & Work Record Book (Bilingual)</u> I. Total Pages : Number of pages will be about 300 in two colour II. Line spacing : 0.7 Cm or 7mm III. Cover page : Multicolour, UV lamination, hard binding and finished look as per sample. The	1250		

	UV lamination will be only on the area having logo/design/Photo iv. Paper size : 9.25" X 6.20", printing with appropriate margin (as per sample). v. Cover Design : Cover to be designed and finally approved by the committee vi. Paper : 80 GSM good quality sun shine, map litho etc.			
6.	Painting of CSIR-CIMFR Leaflet (Bilingual) i. No. of pages : Four pages on A-4 Size, 130 gsm import quality paper in multicolour (to be printed on A-3 Size with one fold in between) ii. No. of Copies : 2000 Copies	2000		
7.	CSIR-CIMFR Vision 2021 & R&D Highlights (Bilingual) i. No. of pages : 40 pages (20 leaves) of A-4 size (to be printed on A-3 Size with one fold in between) ii. Folder : The folder will be printed on both side having a pocket in which about 20 pages could be kept. iii. Printing size : On A- 4 paper with appropriate margins in multicolour iv. Paper quality : Import quality art paper 130 gsm for leaflets (Inside pages) and 280 GSM Import quality art board for folders (Cover Page).	1000		
8.	CIMFR AT A GLANCE (Bilingual) i. No of pages : 16 pages (8 leaves) of A-4 size in multicolour (to be printed on A-3 Size with one fold in between) ii. Paper quality : Import quality art paper 130 gsm for inside pages and 280 GSM Import quality art board for cover page with centre stitch and UV lamination on cover page	2000		
9	Pocket Address Book i. No of pages: about 90 pages to be printed in double colour ii. Cover pages: Multicolour, thread stitching / perfect binding/ book form binding with UV lamination as per the sample iii. Printing size: As per the sample iv. Paper quality: As per the sample.	1250		
10	Souvenir i. No of inside pages: 50- 100 pages (25-50 leafs) to be printed in one colour/ double colour/ Multicolour on import quality about 80 gsm paper ii. Cover pages: Multicolour/Double Colour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4 with appropriate margins or other size as per the specifications v. Matter: Matter shall be provided by mail/ in CD as well as a Hard Copy	100-500		
11	Technical Report/GAP Report i. No. of inside pages: 100 -150 pages (50 to 75 leafs) to be printed in one colour/ double colour/ Multicolour on import quality about 80 gsm paper ii. Cover pages : Multicolour/Double Colour on about 280 GSM Import quality art board with lamination iii. Stitching: thread stitching /book form binding/perfect binding iv. Printing size: A-4 with appropriate margins or other size as per the specifications or size given v. Matter: Matter shall be provided by mail/ in CD as well as a Hard Copy. Rate to be quoted for art as well as normal paper.	100-200		
12	Project Report i. No. of inside pages: 24- 48 pages, 48- 100 pages or 100- 200 pages to be printed in one colour/ double colour/ Multicolour on import quality about 80 gsm paper ii. Cover pages: Multicolour/Double Colour on about 280 GSM Import quality art board with lamination iii. Stitching: Thread stitching /book form binding/perfect binding iv. Printing size: A-4 with appropriate margins or other size as per the specifications or size given. Rate to be quoted for art as well as normal paper. v. Matter: Matter shall be provided by mail/ in CD as well as a Hard Copy Note: Quantity : As per requirement and cost may vary according to no. of pages and copies	25-30		
13	Letter Pad i. Matter to be printed as per the sample on A-4 100 GSM Executive Bond with two colour with logo embossed as per the sample and packed in 100 nos. in a bundle	100 bundles having 100 sheet each		
14	Visiting Card: Matter to be printed on 300 GSM, Texture bord with logo embossed in multicolour as per the sample on standard size visiting card and packed in 100 nos. in a box	200 Box (each box of 100 cards)		
15	Receipt Book: Size: Half of A-4. Matter to be printed as per the sample. 55- to 60 gsm of 1/8 size, single colour with 1+ 1 page, soft cover with cloth pasted binding and perforation on first page.	100 bundles (each bundle of 100 page)		
16	a) Attendance Register: Size: 14" x 10 ", No. of pages: 48, Matter to be printed as per sample	100		

