

सीएसआईआर केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान –
बरवा रोड धनबाद, झारखण्ड –826 015

संक्षिप्त निविदा सूचना

सं : CIMFR/W&S/CAT-HRD/18

दिनांक : 09-10-2018

कार्य का नाम : सीएसआईआर – सीआईएमएफआर के एच आर डी कैंटीन मे केटरिंग सेवा

कार्य का स्थान :सीएसआईआर सिम्फर, बरवा रोड , धनबाद

निविदा प्रपत्र का मूल्य रुपये :1000/= मात्र

अग्र धन राशि / रुपये : 41,500/- रुपये मात्र

कार्य की प्राकलित राशि / रुपये : लगभग 15,00,000/- (वार्षिक)

कार्य की अवधि एक वर्ष :

निविदा डाउनलोड करने की तिथि 10-10-2018 से 31-10-2018 : (कार्यदिवस में)

निविदा जमा करने की अंतिम तिथि व समय : 31-10-2018 दोपहर 3.00 बजे तक

निविदा खुलने की तिथि व समय : 01-11-2018 दोपहर 3.30 बजे

निविदा का विस्तृत विवरण , नियम एवं शर्तें संस्थान के वेब साइट www.cimfr.nic.in एवं <https://etenders.gov.in/eprocure/app> पर उपलब्ध हैं और जिसे डाउन लोड कर भरा जा सकता है.

ह०

प्रशासनिक अधिकारी
सीएसआईआर-सिम्फर, धनबाद

To,

Date:- 09-10-2018

The Director
CSIR-Central Institute of Mining and Fuel Research
Barwa Road,
P.O+Dist.- Dhanbad
Jharkhand-826015,

Ref: Notice Inviting Tender No. CIMFR/W&S/CAT-HRD/18

dated: 09-10-2018

Sir,

I/We hereby submit my/our Tender for executing job "Providing catering services at HRD Hostel of CSIR-CIMFR , Barwa Road ,Dhanbad" against the above NIT in prescribed Performa marked ANNEXURES.

I/we certify that the quoted rates will remain valid for a contract period depending upon the performance of the Contractor. The contract will start from the date of commencement of the Contract/Agreement and in no case, I/We demand any increase of rate of Service Charge, on any ground except enhancement of minimum wages of Labourers as per order by GOI. The terms and conditions as detailed in the 'Instructions to Tenderers' are unconditionally acceptable to me/us. Demand Draft/Bankers Cheque No..... dated.../.../2018 drawn on State Bank of India, only for ₹ 41500/= (Rupees forty one thousand five hundred only) in favour of 'Director, CSIR-CIMFR' payable at State Bank of India, Hirapur branch (Code no. 1670), Dhanbad towards earnest money should be put in a separate sealed envelope **Superscripted with the name of the work and EMD for the same, address of firm** should be submitted to A.O./S.O. (W&S) before the time of submission of tender (No Cheque will be accepted.)

Yours faithfully,

Signature of the Tenderer Dated:

Seal :

Name :

Position:

Address:

Enclosure:

1. Demand Draft No..... dated / /2018 for Rs 41,500/=
2. ANNEXURE duly filled, signed and stamped,
3. Affidavit(Annexure-I) on Non-Judicial Stamp,
4. Instruction to Tenderers duly signed and stamped

5. A copy of Registration Certificate of the contractor
6. Other Credentials.

e-tendering

CSIR-CENTRAL INSTITUTE OF MINING AND FUEL RESEARCH



Hq. at Barwa Road, P.O+Dist -Dhanbad, Jharkhand, Pin-826015

The following conditions will be applicable:

1. Any contractor(s) blacklisted by erstwhile CMRI/CFRI/CIMFR or any CSIR laboratories or any PSU/Govt. organization/Semi-Govt. organization shall not be eligible to participate in the bid. **An Affidavit in this regard may pl. be submitted with technical bid as per Annexure- 1.** Further a declaration as per Annexure- II may be furnished and submitted alongwith technical bid regarding non relation/relation with CSIR employee.
2. The details in this regard are available in the Tender Documents which will also form a part of this NIT.
3. The Tenders should be submitted in two parts Techno-commercial bid along with **Tender Cost through SBI collect having link available on website of Institute www.cimfr.nic.in** and EMD (Part-A) and Price Bid (Part-B)
4. Tender submitted shall remain valid for 90 days from the date of opening for the purpose of acceptance and award of work, validity beyond 90 days from the date of opening shall be by mutual consent.
5. Overwriting/white fluid in any part of the Tender Document is prohibited and the same will be rejected.
6. Late/delayed Tenders shall be rejected out-rightly.
7. The Conditional tenders and/or tenders without Earnest Money Deposit will be rejected outright. EMD should be deposited physically to A.O./S.O.(W&S) before the time of submission of quotation. The Director, CIMFR reserves the right to reject any or all the tenders without assigning any reason or whatsoever.

**Administrative Officer
CSIR-CIMFR,Dhanbad**

Section - 2

Instructions to Tenderers

1.0 General :

1.1 Central Institute of Mining and Fuel Research, Dhanbad (CSIR-CIMFR) at Dhanbad (refer website: www.cimfr.nic.in) is a premier research institute under Council of Scientific & Industrial Research (CSIR) which is public funded an autonomous body (refer website www.csir.res.in). CSIR-CIMFR provide globally competitive, productive, environment friendly and safe technologies in Mining and Fuel Research in the areas of Energy and Mineral Resources.

1.2 E- tenders with proper identification mark, in two parts (Part-I Technical Bid - unpriced and Part-II Financial Bid-priced) are invited from eligible Tenderers, by Director, CSIR-CIMFR, Dhanbad on behalf of CSIR for "Providing Catering Services in HRD hostel of CSIR-CIMFR, Barwa Road, Dhanbad".

2.0 Issue of Tender Document:

2.1 The tender document can be downloaded from the website of CSIR-CIMFR www.cimfr.nic.in and <https://etenders.gov.in/eprocure/app> as per dates mentioned in the NIT.

2.2 Pre-bid conference:

The pre-bid meeting, if any, will be held on the date and time mentioned in the NIT, at CSIR-CIMFR. The purpose of the pre-bid meeting will be to clarify the doubts of the potential bidders. Necessary modifications will be done, if needed, with the approval of the Competent Authority CSIR-CIMFR.

3.0 Submission of Tender :

3.1 The E-tender should be submitted as per date and time mentioned in the NIT .

3.2 CSIR-CIMFR may, at its discretion, extend the deadline for submission of Tenders in accordance with clause - 4.3 hereunder.

3.3 Precautions while filling the Tenders:

The tenderers while filling the tenders should take care of the following:

a) Before tendering, the tenderer may visit the site where intended services are to be provided and satisfy himself/themselves as to the conditions prevalent at the site. No claim(s) on this account shall be entertained by the CSIR-CIMFR under any circumstances subsequently.

b) The Technical Bid (Part - I unpriced) must have all the essential documents, failing which the tender will be deemed as non-responsive and disqualified for bidding process.

3.4 Technical Eligibility criteria

1. Duly signed tender document on all the pages.

2. The estimated cost of One year is approximately Rs. 15,00,000/- (Rupees fifteen lakh only) excluding service charge/month in Rupees . The service charge will be quoted by the contractor in appropriate column of price bid

3. The agency should have successfully carried out at least three works of similar nature i.e. providing catering services for the value of 40% (Rs. 6,00,000/-) or two similar work of the value of 60% (Rupees Nine Lakh only) or one work of value of 80% (Rupees twelve lakh only) of the estimated cost during the last 5 years in any of the public sector/ Govt. /Semi Govt. organisations /Autonomous bodies etc and copy of the same may pl. be provided with the technical bids.

4. The bidder will submit:

- a) Solvency certificate for amount Rs. 2,00,000/- (Rupees two lakh only) issued by nationalized/commercial bank within last six months.
- b) Self-attested copy of the PAN card and Self-attested copy of GST Registration certificate
- c) FORM 26AS for assessment Year 2015-16,2016-17 and 2017-18
- d) Income tax return for assessment Year 2015-16,2016-17 and 2017-18
- e) License under food safety and standards Act,2006
- f) EMD of Rs. 41,500/- (Rupees Forty One Thousand Five Hundred Only) in the form of DD issued by Nationalise/commercial Bank after notification of this NIT in favor of "Director, CIMFR" payable at SBI, Hirapur, Dhanbad. **EMD should be submitted to S.O(W&S)/A.O of CIMFR, Dhanbad before the date and time of submission of e-tender. The scanned copy of the same may be uploaded along with technical bid.**
- g) Cost of tender paper of Rs. 1,000/- (rupees One Thousand only) from SBI collect (non refundable)
- h) One self-attested recent passport size photograph, pasted at relevant place in ANNEXURE- IV, of the Authorized person of the firm/agency, with name, designation, address and office telephone numbers, If the bidder is a partnership firm, name, designation, address and office telephone numbers of Heads- Partners also. The same filled format should be uploaded with technical bid of e-tender.
- i) Self-attested copy of valid License to run the Catering Services .
- j) Compliance Report as per attached Annexure-V
- k) Tenderer signing the tender should clearly specify whether he is signing as sole proprietor, partner, under power of attorney or as Director- Manager- Secretary etc., as the case may be. Copies of the document authorising the signatory to sign the tender on behalf of tenderer should be attached with the tender.
- l) One bid per bidder - each bidder shall submit only one tender either by himself or as a partner in joint venture or as a member of consortium. If a bidder or if any of the partners is a joint venture or any one of the members of the consortium participate in more than one bid, the bids are liable to be rejected.
- m) Canvassing or offer of an advantage or any other inducement by any person with a view to influencing acceptance of a bid will be an offence under Laws of Land. Such action will result in the rejection of bid, in addition to other punitive measures.
- n) Any bid received by CSIR-CIMFR after the deadline for submission of bids, as stipulated above, shall not be considered and will be returned unopened to the bidder.
- o) **While operating the catering services in HRD hostel the contractor will ensure environment friendly manner at each stages from procurement of materials to disposal of waste material. Any use of plastic is completely banned and liable to termination of contract.**

3.5 Financial(Price) Bid:

- a) Price Bid as per annexure III may be submitted by filling relevant blank column in number and word
- b) The rates should be quoted both in words and figures. . CSIR-CIMFR holds no liability to increase the rates after their acceptance due to any reason whatsoever.
- c) Expected requirement per month (variable) is attached as **Annexure-VI** .
- d) Menu and rate of Special Veg. Lunch is attached as **Annexure- VII**. Rate offered is reasonable and fix.
- e) Menu and rate of day wise Lunch and Dinner is attached as **Annexure-VIII**. Rate offered is reasonable and fix.
- f) Menu and rate of day wise Breakfast and Evening Snacks is attached as **Annexure-IX**. Rate offered is reasonable and fix.
- g) BRANDS & QUALITY OF THE PRODUCTS must be provided as per **Annexure-X** . Deviation from brand and quality are liable to termination of contract immediately.
- h) **No over writings-corrections** is allowed by the tenderer.

4. Amendment of Tender Document:

- 4.1 At any time, prior to the date for submission of Tenders, CSIR-CIMFR may for any reason, modify the Tender documents by amendment.
- 4.2 The amendments will be uploaded on CSIR-CIMFR website www.cimfr.nic.in.
- 4.3 Director, CSIR-CIMFR may, at his discretion, extend the deadline for the submission of tenders suitably.
- 4.4 CSIR-CIMFR, before opening of financial bids, at its discretion may increase or decrease the scope of services required under the tender. In such a case CSIR-CIMFR shall seek fresh financial bids keeping in view the changed scope of services required.

5. Opening of Tenders:

The Technical Bids (Part - I un-priced) shall be opened on date and time mentioned in the NIT by e-tender opening committee. The Financial Bids (Part - II priced) of only those Tenderers, whose Technical bid is found responsive will be opened at a later date and time to be informed by the CSIR-CIMFR. Conditional bids will be summarily rejected..

6. Earnest Money Deposit:

6.1 Each tender must be accompanied with an Earnest Money (EMD) in the form of a demand draft for Rs. 41,500 (Rs. Forty One Thousand Five Hundred only) drawn on any nationalized/ Scheduled Commercial Bank in favour of Director, CIMFR, payable at Dhanbad, only. No other

form will be accepted for submission of EMD.

The said demand draft of the earnest money must be attached with the Technical Bid (Part-I unpriced). *At the back of the demand draft, the name of the Tenderer should be clearly written by pencil with the caption "Providing Catering Services at HRD Centre, CSIR-CIMFR, Dhanbad".* Tenders submitted without E.M.D. shall not be evaluated or considered.

6.2 The earnest money will be forfeited :

6.2.1 If the Tenderer withdraws his Tender during the period of Tender validity.

6.2.2 If, in the case of the successful Tenderer, the Tenderer fails to:

(a) Sign the contract or to furnish performance security in accordance with General terms and conditions of contract.

(b) Comply with all the terms and conditions of the agreement.

(c) Comply with the rules and regulations set forth by Govt.

6.3 Return-refund of EMD to the unsuccessful-non-responsive Tenderer(s) will be made normally within 30 days after the successful award of tender. No interest shall be payable on it under any circumstances.

7. Declaration and Details by tenderer:

7.1 A declaration on all the terms and conditions of the contract must be submitted by the Tenderer as per compliance report at **Annexure - "V"**.

7.2. Tenderer should submit the agency profile and details as in the Annexure IV.

8. Validity and Evaluation:

8.1. The Tenders should be valid for a period of at least three months from the date of opening of the tender.

8.2. Incomplete, conditional tenders and fax/e-mail/telegraphic tenders are liable to be rejected.

8.3. Tenders are not transferable under any circumstances.

8.4. Conditional bids shall also be summarily rejected.

8.5. The Financial-Bids (Part - II priced) of only those Tenderers will be opened whose Technical bids (Part - I un-priced) are found responsive/qualified by the office.

8.6. Finally, bids of only technically qualified and responsive Tenderer will be evaluated for Financial Bids (part - II priced).

8.7. The rates should be quoted in figures as well as in words and should not be **overwritten**. In the event of any contradiction between the two, the rates quoted in words shall be considered for evaluation and same shall be binding upon the tenderer.

8.8 CSIR-CIMFR will award the contract to the successful evaluated bidder whose bid has been found to be responsive and who is eligible and qualified to perform the contract satisfactorily as per terms and conditions incorporated in the bidding document.

8.9 CSIR-CIMFR will communicate the successful bidder by letter sent through "Registered/Speed Post" that his/her bid has been accepted. This letter (hereafter and in the condition of contract called the "Award Letter") shall prescribe the amount or rates which CSIR-CIMFR will pay to the contractor in consideration of the execution of work-services by the contractor as prescribed in the contract.

8.10 Failure of the successful bidder to comply with the requirements of above clauses shall constitute sufficient grounds or the annulment of the award and forfeiture of EMD.

9. Acceptance of Tender:

CSIR-CIMFR reserves the right to disqualify such Tenderers who have a record of not meeting the contractual obligations against earlier contracts entered into with CSIR or with any central or state government agencies until it is blacklisted.

10. The tenderer shall within 15 days of receipt of the award letter or letter of intent, give his acceptance in performance security format for conformity on Annexure - "XI" provided with the tender document.

11. Performance Guarantee:

The successful Tenderer shall be required to furnish a performance security of Rs. 1,50,000.00 (Rs. One Lakh Fifty Thousands only) **within a month** after receipt of Award Letter in the form of a Bank Guarantee from a nationalized/scheduled bank in favour of Director, CIMFR, payable at Hirapur Dhanbad and Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier from the date of execution of agreement of contract .

12. Signing of contract:

The successful Tenderer shall present himself for signing the contract within two Weeks after receipt of Award Letter from CSIR-CIMFR. Commencement of catering services shall be made by the Contractor in accordance with the time schedule specified in the Work Order issued by CSIR-CIMFR.

Section - 3

General Terms and Conditions of Contract :

1 License:

The Contractor should have a valid licence-registration to run catering services. Any site licence, if required from local authorities-bodies will have to be obtained by the Contractor at his own cost.

2 Performance Guarantee:

2.1 The performance guarantee in the form of a bank guarantee shall be discharged - returned on expiry and successful completion of the contract, within a period of 03 months. In case of non-execution of the contract, in part or in full, the performance security shall be forfeited, after giving due notice to the Contractor in respect of the defective - improper performance - execution or breach of any of the terms of the contract etc.

2.2 Any sum of money due or payable to the Contractor, including the performance security refundable to him under the contract, may be apportioned by CSIR-CIMFR, against any amount of loss caused -penalty imposed on the Contractor, which the Contractor may own to CSIR-CIMFR - CSIR under this contract or any other contract or transaction.

3 Delays in performance and liquidation of damages:

3.1 Start of services shall be made by the Contractor in accordance with the time schedule specified in the work order.

3.2 In case the services are not started on the stipulated date as indicated in the work order, CSIR-CIMFR reserves the right to cancel the work order and - or recover liquidated damage charges to the extent of the charges incurred by CSIR-CIMFR in making alternative arrangements along with penalty of Rs.1000.00 per day for the delay period.

3.3 The cancellation of the work order shall be at the risk and responsibility of the Contractor and CSIR-CIMFR reserves the right to award the work at the risk and cost of the defaulting Contractor.

4 Penalty:

In case of breach of any conditions of the contract and for all types of losses caused by the Contractor, CSIR-CIMFR shall make deductions as deemed suitable or as specified in the contract, from the bills preferred by the Contractor.

5 Labour Regulations and payment of wages :

The Contractor shall obtain a valid labour licence under the Contract Labour (R&A) Act 1970 and

the Contract Labour (R&A) Central Rules, 1971, if required. The Contractor shall also comply with the provisions of the Child Labour (Prohibition and Regulation) Act 1986, Payment of Wages Act 1936, Minimum Wages Act 1948, Industrial Dispute Act 1948, Employees Liability Act 1938, Workmen's Compensation Act 1923, Maternity Benefits Act 1961 or the modifications thereof or any other laws relating thereto and the rules made there under from time to time. The Contractor is fully responsible to observe the above laws as amended from time to time in regard to his employees and compensation and other benefits I risks in relation to employees to be engaged by him. The Contractor shall maintain all the statutory registers required under concerned laws. The Contractor shall also produce these records on demand by CSIR-CIMFR authority. If he fails to do so, his failure will be a breach of the contract and CSIR-CIMFR may at its discretion cancel the contract without prejudice to any other action under the law and contract. The Contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Acts.

5.1 The regulation aforesaid shall be deemed to be part of this contract and any breach thereof shall be deemed to be a breach of this contract.

5.2 CSIR-CIMFR shall have the right to deduct from the money due to the Contractor, any sum required or estimated to be required, for making good the loss suffered by a worker or workers, by reason of non- fulfillment of the conditions of the contract of the benefit of the workers, non-payment of wages or of deduction made from their wages which are not justified by their terms of the contract or non-observance of the Regulations.

5.3. Contractor shall be abide by the Food Safety & Standards (Licensing & Registration of Food Business) Regulation, Act, 2011

6 Safety Regulations: The Contractor shall be responsible to take all precautions to ensure the safety of all the equipment, persons, public & private property.

7 Status of the Contractor and its Staff Members:

7.1 The Contractor shall have the legal status of an independent Contractor. Neither the Contractor nor its staff members, nor any person deployed by the Contractor or its agents for, or within the framework of, the performance of the services under the present contract shall be considered in any way as being employee of CIMFR or no claim for absorption in the Service will be considered by CSIR-CIMFR in any case.

7.2 CSIR-CIMFR shall accept no liability explicitly or implicitly for, nor any financial or other consequences arising from, sickness, injury, damages or death of the personnel of the Contractor or agent or of any person performing on their behalf any work under the present contract, including the time spent in travel, nor for any damages which may arise by reason of the neglect or default of any of them.

7.3 The Contractor shall accept no liability for sickness, injury, damages or death of persons provided by the CSIR-CIMFR-CSIR other than that caused due to its negligence or that of its staff members, agents or persons employed by it or its agents.

7.4 The Contractor shall indemnify and hold harmless the CSIR-CIMFR-CSIR in respect of any claim arising out of the Contractor's or its staff member's negligent or unlawful performance under the present contract and brought against the CSIR-CIMFR-CSIR by any person for a liability.

7.5 The Contractor shall, at his expense, take appropriate insurance to cover all risks, damages or injuries, including related claims, which might occur to any person, including a third party, or to any property, including equipment, papers and documents, and arising out of, or connected with the Contractor or its staff members performance under the present contract.

7.6 For the purposes of this contract, the term third party shall be "inter-alia" officials of CSIR-CIMFR-CSIR and its agents and officials, as well as any person or entity employed by the Contractor or engaged for the Contractor, in order to perform services for, or supplying goods to the Contractor in connection with the implementation of the present contract.

7.7 Notwithstanding anything to the contrary contained in this contract, the Contractor shall only be liable, and shall only be required to indemnify the CSIR-CIMFR-CSIR, in respect of claims or liabilities that arise out of the negligence, breach of contract or unlawful conduct of the Contractor or its staff members or agents in the performance of this contract.

8 Extension and Termination of Contract:

8.1 The duration of the contract is for a period of one year initially from the date of award of work, which may be extended for a period of one year on the basis of satisfactory services to the satisfaction of the Competent Authority of CSIR-CIMFR, on the awarded rates. The services of the contractor will be evaluated after first three month of the date of commencement of the contract if found satisfactorily the contract will be extended for the further period..

8.2 Notwithstanding any other provisions made in the contract, CSIR-CIMFR reserves the absolute right to terminate the contract forthwith, if it is found that continuation of the contract is not in the Public interest. The contractor is not eligible for any compensation or claim in the event of such cancellation.

8.3 If at any later date, it is found that the documents and certificates submitted by the Contractor are forged or have been manipulated, the work order issued to the Contractor shall be cancelled and Security Deposit issued to CSIR-CIMFR shall be forfeited without any claim whatsoever on CSIR-CIMFR and the contractor is liable for action as appropriate under the extant laws.

8.4 CSIR-CIMFR reserves the right to terminate the contract in part or in full at any time with one month's prior notice in general and with immediate effect for some special reasons like breach of contract, poor service, violation of any of the terms and conditions , violation of labour laws etc without assigning any reasons thereof.

9. In case of Death of the Contractor:

Without prejudice to any of the rights or remedies under this contract, if the Contractor dies, CSIR-CIMFR shall have the option of terminating the contract without compensation to the legal or other heirs of the Contractor.

10 Arbitration:

10.1 In the event of any question, dispute or difference arising under this agreement or in connection therewith except as to matter the decision of which is specifically provided under this agreement, the same shall be referred to sole arbitration by the Director General, Council of Scientific & Industrial Research, or an Arbitrator appointed by him specifically for resolution of dispute I difference under this contract. The arbitration shall be conducted under the Indian Arbitration and Conciliation Act 1996 and any amendments thereof.

10.2 The venue of the arbitration proceedings shall be the office of Head, CSIR-CIMFR at Dhanbad or any such other place as the arbitrator may decide.

11 Force Majeure:

Neither Contractor nor CSIR-CIMFR shall be liable for any delay, default or failure under this agreement if such delays, defaults or failures arose as a direct consequence of recognized force majeure.

**Scope of Work, Schedule, Specifications, and
Special Terms & Conditions of Contract**

A. Catering Services

1.0 Schedule:

1.1 The Contractor shall provide catering services, as specified in the Tender, at HRD hostel of CSIR-CIMFR, Barwa Road Dhanbad:

1.2 Daily lunch/dinner/special lunch/tea/coffee/green tea etc shall be served as per the approved and pre-decided menu and rates as per Annexure – VII,VIII,IX and X. Buffet dinner/lunch will be served unless otherwise specified by CSIR-CIMFR for silver service. The Contractor shall ensure requisite quantity and efficient service. Clean crockery, cutlery & glassware, all Dining hall furniture shall be well maintained. Dirty & used crockery, cutlery & glassware will be taken care during the service & afterwards. Proper serviettes will be provided by the Contractor. **Use of plastic(glass,cup, carry bags etc.) is completely banned. Use of plastic may lead to termination of contract with immediate effect.**

1.3 Service of aerated drinks, hot beverages, snacks, etc. will be served at approved rates in the Office campus on individual payment basis - office billing basis as the case may be. Contractor shall maintain sufficient stock of the required items and provide services.

2.0 Place :

2.1 Service of Buffet lunches-dinners, as per approved and pre-decided menu as instructed by CSIR-CIMFR is to be provided. The Contractor shall provide efficient and requisite service – facilities, as detailed .

2.2 Serving of packed drinking water in the rooms will be the part of service. The contractor also has to arrange branded packed drinking water bottles for serving to in the rooms on the individual payment basis. Arrangement for potable RO drinking water jars will be made by the Contractor and scratch proof plastic glasses for service will also be made available by him. Water dispensers shall be provided by CSIR-CIMFR in dining hall.

2.3 The Contractor shall also have to provide lunch, dinner, tea & coffee, acerated drinks, Cold drinks, snacks, etc. to the CSIR-CIMFR staff including project staff & floating visitors on approved rates, menu and quantity.

2.4 Provision for sugar free tea-coffee shall also be made by the Contractor as per the requirement to be informed in advance.

3 Rates:

3.1 Tenderer shall quote rates for providing catering services to CSIR-CIMFR in the prescribed Financial Bid (Part - II priced) Proforma provided in the **Annexure-III** to the tender document. Financial Bid (priced) must contain rates in requisite columns in numbers and word .

Incomplete or partial financial bids will be rejected at that stage and no claims or request for subsequent submission will be entertained.

3.2 The exact number for special occasion shall be communicated to the caterer in advance. The Contractor shall have no right to claim any costs-compensation for the short fall or over flow in the number of lunches, dinners etc. vis-a-vis the above average number.

4 Menu:

The Contractor shall follow the different menus as per attached relevant menu chart as the case may be and shall seek instructions from designated person by CSIR-CIMFR regarding specific items to be served in the menu for an event. Designated Persons may modify the items of the menu to be served on different days to suit the needs of the CSIR-CIMFR. The detailed menu so prepared shall normally be valid for the week. No change can be made in the menu by the Contractor without written approval of the Competent Authority. Violation of these instructions shall automatically result in 5% deduction from the bill for that event, subject to a minimum of Rs.500.00-(Rupees Five Hundred) - per occasion.

5 Suggestion Register:

A suggestion register will be kept in the dining hall of the Centre for registering suggestions of the visitors kept by Administration with regard to all-any aspect of the food services provided by the Contractor and the contractor shall take appropriate remedial steps in this regard under intimation to CSIR-CIMFR.

6 Kitchen Items:

6.1 Arrangement and provision as well as maintenance of crockery, cutlery etc will be the sole responsibility of the contractor. Contractor will be provided free electricity and water in the kitchen . Cost of refilling of cylinders will be borne by the Contractor. The Contractor shall be liable for any willful loss or damage caused to CSIR-CIMFR property.

6.2 The Contractor shall arrange for proper cleaning and upkeep of furniture under his charge - custody l.

7 Paper & Cloth Napkins:

The Contractor shall provide good quality paper napkins during service of meals. For special events, Contractor shall provide cloth napkins (serviettes) as per directions of CSIR-CIMFR without any extra charges.

8 Food Quality and control Checks:

8.1 CSIR-CIMFR reserves the right to test - have tested from certified agency any time at its cost the raw materials used for lunches, dinner tea-coffee etc. The foodstuff prepared for serving shall be subject to the approval of CSIR-CIMFR authorities and their decision in this regard shall be final and binding on the Contractor. Financial losses and other damages caused to CSIR-CIMFR on account of the bad quality of food served are liable to be penalised and suitable recoveries as decided by CSIR-CIMFR shall be made on this account.. The designated officials of CSIR-CIMFR are entitled to inspect the premises at any time to ensure bona-fide use, to check hygiene and cleanliness and to check quality of the ingredients used and the food quality. Quality of the food served is of utmost importance. Good quality food should satisfy following requirements

- Good taste
- Preserving nutritive value of the cooked food
- Right temperature

- Variety in preparation of Indian/ Chinese dishes
- Presentation
- Timeliness of service

All this will depend upon the skill of the cooks and serving personnel as also on hygiene & cleanliness of cooking areas, kitchen, refrigerator, deep freezer and other equipment. It needs no emphasis that the contractor shall engage experienced and trained staff for cooking as well as service. Cooks should have rich experience of cooking variety of quality food covering popular and common Indian dishes. They should also be skilled in cooking common and popular continental and Chinese cuisine. In case preparation of food is not found satisfactory as per opinion of Scientists, Staff & Students. The contractor should promptly replace such staff without undue delay. Changes in the ingredients (mainly spices) for the particular dish to suit to the taste shall be made as decided in consultation with CSIR-CIMFR representative as and when required.

8.2 Surprise control checks can be carried out by nominated CSIR-CIMFR Official during any of the services for which no extra charge will be levied-billed for exercising quality control. Observations of such checks will be duly intimated to the contractor, which shall be binding upon him-her for compliance. Contractor is required to procure all the raw materials for the preparation of food. Responsibility of procuring good quality material is of contractor. All the non perishable food items are to be brought in advance (normally for 2 to 4 week's requirement). Perishable materials should be purchased 2-3 times in a week to ensure freshness. Safe and proper storage of material will be contractor's responsibility. The stores available in HRD Executive Centre/ Guest House would be handed over to the contractor for storing the raw material in a neat & hygienic manner.

Raw material (excluding vegetable & fruits) for which brand has not been specified in attached **Annexures** would be procured carefully to maintain the quality level. Care should be taken for the freshness proper packaging and expiry date of the items.

The items for which the brand has been specified can be procured from sources of contractor's choice ensuring that the material is not spurious. Even packages of branded items should be checked for expiry date & quality of and damage to the material inside. CSIR-CIMFR will audit the paper or other records of purchases every month to ensure quality as well as compliance of the above. Representative of CSIR-CIMFR would be authorized to inspect raw material at any stage. The raw material not found to be of acceptable quality shall be promptly removed & replaced. No compensation for any rejected material will be payable. Decision taken by representative of CSIR-CIMFR in this regard will be final. The replacement should be arranged immediately so that the services are not affected.

All vegetables, fruits etc. shall be fresh. Rotten or overripe material shall be discarded regularly. Milk and milk products such as curd, yoghurt, cheese etc. shall be of good quality and should be procured, prepared and served fresh. All the items being used shall be stored properly and used before the expiry. (* use of Beef or mixed product of Beef is strictly prohibited)

9 Quality of Non-Veg. Items :

Contractor must submit on demand, a certificate and proof of freshness and for service quality of non-veg. items from the concerned authorities. Beef and Beef related products are strictly prohibited.

10 Timings:

Contractor shall arrange for preparing and serving of Ordinary breakfast; teas - forenoon, afternoon, and evening, lunch, and dinner as per menu provided in the respective **Appendix-II**. This should be prepared and served in accordance with the timing given below unless and otherwise specified or re-

scheduled by Competent Authority, CSIR-CIMFR.
The normal timings of catering services will be as under:

| | |
|----------------------|-------------------------------|
| Bed Tea | 06.00 Hrs to 07.00 Hrs |
| Breakfast | 08.00 Hrs to 09.00 Hrs |
| Forenoon Tea | 10.30 Hrs to 11.00 Hrs |
| Lunch | 13.00 Hrs to 14.00 Hrs |
| Afternoon Tea | 15.30 Hrs to 16.30 Hrs |
| Evening Tea | 17.30 Hrs to 19.00 Hrs |
| Dinner | 20.00 Hrs to 21.30 Hrs |

Note:

1. Service in the Centre for CSIR-CIMFR should be available on all days .
2. Timings are subject to changes at the discretion of Director CSIR-CIMFR/ Administrative Officer.

11 Brand of Items :

11.1 Contractor shall buy at his own cost good quality raw materials e.g., meat, fish, poultry and eggs, grocery, vegetables & fruits, etc. for preparation of all meals. He shall use branded items out of the brands or makes given in the attached **Annexure-X**. (use of beef and beef related product is prohibited).

11.2 These items are subject to verification at any time without notice by Director, CSIR-CIMFR or by its authorised committee, whose recommendations will be final and binding on the Contractor for suitable remedial action, if any, as decided by CSIR-CIMFR or the committee.

12 Hygiene:

12.1 The hygienic conditions need to be maintained in the kitchen and other dining areas. The food production, pantry, steward dishwashing and pot-washing areas are to be kept free from insects - rodents. For this, proper pest control is to be done and to be carried-out periodically by the contractor at his own cost. In case anything adverse comes to the notice of Competent Authority (CA), the same need to be remedied to the satisfaction of the CA. The failure to do so will result in the termination of the contract.

12.2 The staff deployed by the contractor in the kitchen etc., should be medically fit.

12.3 The Contractor should immediately withdraw staff with any contagious disease from deployment.

12.4 The raw material, semi-cooked and cooked food shall be held-kept under total hygienic conditions by the Contractor as per food laws. Only LPG will be used as cooking fuel and shall not be substituted with any other fuel viz. wood-coal, except for tandoor. **Use of plastic is completely banned and the contractor will operate the catering service completely in environment friendly manner. Waste materials must be disposed in environment friendly manner.**

13 Cleanliness:

13.1 Floors, walls, doors, windows, ceilings, ceiling fans, electrical fixtures and furniture in the dining halls, kitchens, hand-wash area and the cafeteria and tea lounges in the Institute building shall be maintained spotlessly clean by the Contractor, Failure to keep these in spotless condition shall be dealt with by imposition of penalty of Rs.500/= per occasion.

13.2 The wash basin areas tend to get dirty frequently during meal times. The Contractor should ensure special care at these times cleaning and drying at intervals of every fifteen minutes or less to ensure clean and clear washbasins and surrounding areas.

13.3 Due cleaning of all table linen will be the responsibility of the Contractor and fresh table linen will be used each day.

13.4 Cleaning material of good quality shall be used by the Contractor at his own cost.

13.5 Utensils shall be cleaned using hot water and proper liquid detergents and finally washed in quality antiseptic liquid.

13.6 Contractor shall not use cracked, chipped and stained crockery. The Contractor shall replace all chipped, cracked, stained and broken crockery items immediately at his own cost. If chipped, cracked, stained crockery is found in use, it will attract a fine of Rs. 500-- per occasion.

14 Fine:

Apart from the penalties mentioned in the foregoing pages, a flat fine of Rs.500-- per occasion will be imposed by CSIR-CIMFR authority - authorized committee for breach of contract with respect to not maintaining the quality-quantity-service-non conforming to rules as per agreement which may be in addition to disallowing payment for items of inferior quality served or for items not served at all. CSIR-CIMFR will be free to feed the Guests in case of non-supply-short supply, at the cost of the Contractor and the expenditure thereof will be borne by the Contractor besides a penalty of Rs.500-- per occasion.

15 Catering Staff:

The Contractor shall deploy sufficient number of trained cooks - having knowledge of preparation of various dishes of North & South India as well as Continental and Chinese dishes. Waiters, cleaning staff, dish washers and head waiters and supervisors will ensure complaint free services. In addition, sufficient number of safaiwalas - cleaning staff shall be engaged for the hostel and canteen office campus exclusively for cleaning. The cleaning timings shall be fixed in such a way so that it does not hamper the food service. Sufficient number of waiters shall be provided for smooth and efficient service. At least one Supervisor should be engaged for all events in dining hall(s) in the hostels and in the cafeteria in the Centre.

c. General Guidelines::

1.1 Electricity and power for non-cooking purposes and water will be available at the location on actual consumption basis. However, contractor-agency shall be responsible to ensure that there is no undue wastage of power & water by his staff or even by others such as CSIR-CIMFR staff etc. and shall bring any such misuse or wastage to notice of CSIR-CIMFR authorities. Electric equipments related to cooking purpose is strictly prohibited and in case if it found, penalty may be imposed @ Rs. 1000/= per occasion.

1.2 An internal telephone connection each without zero dialing facility would be provided by CSIR-CIMFR .

1.3 The furniture, and fixtures (as listed in Annexure -**XI**) will be provided by CSIR-CIMFR. The agency shall be responsible for proper maintenance and upkeep of the CSIR-CIMFR property entrusted to it. This has to be returned on termination of contract in good condition.

1.4 The contractor or his workers shall not misuse the premises allotted to them for any purpose other than for which contract is awarded.

1.5 Contractor shall devote his full attention in purchases, preparations and services to ensure highest quality in all aspects and discharge his obligations under the contract with trust, diligence and honesty.

1.6 The contractor-agency shall at all times during the existence of contract abide by all directions and instructions which may be given by CSIR-CIMFR concerning all aspects of catering g services.

1.7 The contractor-agency shall always be prepared to meet any eventuality-emergency situation for implementation of the contract.

1.8 The agency shall arrange food and services at any place in CSIR-CIMFR premises apart from Office premises, Guest House and Dining Halls, as and when required for any programme.

1.9 The contractor shall supply manpower for rearranging of the hostel-guest house material or furniture for which no extra payment shall be made.

1.10. Contractor should have the facility of Fridge bearing capacity of minimum 180 Litre and a Geyser having capacity of 100 Litre.

d. Payment Terms:

1.1 Bills related to monthly Service charge quoted by contractor will be submitted under their budgetary allocation head along with necessary certificates issued by the concerned authorities. The officer after the receipt of the bill will check and there after process the bill for payment.

1.2 Contractor shall collect payment from guests/visitors staying there, on payment basis in the rooms and will be the sole responsibility of the Contractor and CSIR-CIMFR will have no role and responsibility for payment.

1.3 Payment will be made directly by concerned official against the order placed by concerned HoD or equivalent or concerned.

1.4 Income Tax and other statutory levies as applicable from time to time will be deducted from the bills of the Contractor.

1.5 Contractor cannot claim any damages due to loss whatsoever incurred due to unforeseen reasons, which are beyond the control of CSIR-CIMFR.

1.6 In case of any delay in processing of the bills, the contractor would be required to ensure the payment of its workers as per statutory labour laws and there should be no linkage between this payment and settlement of the contractor's bill from CSIR-CIMFR.

e. Deductions:

In case the Contractor fails to execute- perform the assigned works or a part thereof, CSIR-CIMFR shall be authorized to make suitable deductions as deemed fit by CSIR-CIMFR from the bills of the Contractor and damages shall be charged to the extent of loss incurred by CSIR-CIMFR. The decision of CSIR-CIMFR shall be final & binding on the Contractor.

ANNEXURE-I

AFFIDAVIT

I/We (Name)

_____ Cont

ractor/Partner/Sole Proprietor (strike out word which is not applicable) of the (name of Firm)

_____ Address _____ do

hereby solemnly affirm and declare that the individual/partnership firm or company is **never blacklisted** by the office of Union or State Government/Semi-Govt/PSU/Autonomous Organization.

DEPONENT

Address: _____

Verification:

Verified that the contents of above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing has been kept concealed therein.

DEPONENT

Place: _____

Dated: ____/____/2018

(Note: To be furnished on non-judicial stamp paper duly attested by the Oath Commissioner)

ANNEXURE-II

DECLARATION OF RELATIONSHIP

I/We (Name) _____ who is working as Contractor/ Partner/ Sole Proprietor (**strike out word which is not applicable**) of the (Firm) name _____ Address do hereby solemnly affirm and declare that **NO RELATIVE(S)** is/are working in any CSIR Laboratories/Institute or CIMFR, Dhanbad.

Signature with date and seal of the tendered

[OR]

I/We (Name) _____ who is working as Contractor/ Partner/ Sole Proprietor (**strike out word which is not applicable**) of the (Firm) do hereby solemnly affirm and declare that Sri/Smt/Dr....., Designation.....at CIMFR, Dhanbad or CSIR employee at Laboratories/Institute located at

Signature with date and seal of the tenderer

Relative(s) may be the following list person :

[NOTE : A person shall be deemed to be a relative of another if, and only if,(a) they are members of a Hindu Undivided Family (HUF), or (b) they are husband and wife, or(c) the one is related to the other in the following manner : Father, Mother (including step mother),son (including step son), Son's wife, Daughter(including step daughter), Father's Father, Son's son(s), Grandson's wife, Son's daughter, Son's daughter's husband, Daughter's husband, Daughter's son, Daughter's son's wife, Daughter's daughter, Daughter's daughter's husband, Brother (including step brother), Brother's wife , Sister (including step sister), Sister's husband.]

Annexure-III

CSIR- CENTRAL INSTITUTE OF MINNING AND FUEL RESEARCH

BARWA ROAD , DHANBAD- 826015

PRICE BID

Details of Expenditure (per month and per year) for the job contract “ Catering services at HRD hostel of CSIR-CIMFR, Barwa Road, Dhanbad”:

| S.No | Items | Estimated Quantity (may vary) | Rate | Amount |
|------|---|---|---------|-----------|
| A. | Tea | 600 cup | ₹ 07/- | ₹ 4200/- |
| B. | Green Tea & Coffee | 400 cup | ₹ 10/- | ₹ 4000/- |
| C. | Break fast | 300 plate | ₹ 35/- | ₹ 10500/- |
| D. | Lunch(ordinary) | 300 plate | ₹ 60/- | ₹ 18000/- |
| E. | Lunch & Dinner (Special veg) | 50 plate | ₹ 150/- | ₹ 7500/- |
| F. | Dinner(ordinary) | 500 plate | ₹ 60/- | ₹ 30000/- |
| G. | Lunch & Dinner (Special non-veg) | 50plate | ₹ 200/- | ₹ 10000/- |
| H. | Add on basis(approx) at extra charge | | | |
| | • Breakfast | 300 plate | ₹ 10/- | ₹ 3000/- |
| | • Lunch (ordinary) | 200 plate | ₹ 50/- | ₹ 10000/- |
| | • Dinner(ordinary) | 400 plate | ₹ 50/- | ₹ 20000/- |
| I. | Service Charge in rupees per month | ₹ ----- /- (In word) - | | |
| J. | Total(per month) | ₹------(including Sl. No. A to H) /- (In word) - | | |
| K. | Total(per year) = J * 12 | ₹ -----/- (In word) - | | |

- **GST Charges extra will be reimbursed as per production of challan.**

Rupees (Per year) ; ₹ _____ /-

Rupees _____(in word)

Signature with date and seal of the tenderer

Annexure- IV

Affix the passport size photograph of Owner of firm

1. Name of Firm :
2. Name of Authorized person :
3. Address of firm :
4. Type of firm (proprietorship/partnership) :
5. Registration number of firm :
6. Mobile No. :
7. Landline no. :
8. Email ID :
9. FAX No. :
10. Experiences (where they served) :
11. EPF registration number(desirable) :
12. ESIC registration number(desirable) :
13. DD No. of EMD :

Declaration by the bidder

This is to certify that I-We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself-ourselves to abide by them.

Signature of the tenderer with date and stamp

COMPLIANCE REPORT

To

The Controller of Administration,
Central Institute of Mining and Fuel Research,
Barwa Road,
Dhanbad , Jharkhand-826 015

Sub: Regarding tender No.-CIMFR/W&S/CAT-HRD/18 dt / / for "Providing Catering Services in HRD hostel at CSIR-CIMFR, Barwa Road, Dhanbad"

Sir,

I have gone through the complete terms and conditions of the Tender for providing Catering Services at CSIR-CIMFR, Dhanbad and accept the same. I am enclosing herewith :

Demand Draft No. Dhanbad For Rs. 41,500/= along with the tender as Earnest Money. Dated .. payable at Hirapur

I further declare that - undersigned is authorized on behalf of M/s ----- to sign the Tender Document.

Place:

Date:

Signature of Tenderer

Name:

Position - Designation :

Address:

Tel. No.

Expected requirement per month (variable)

1. Tea/Green Tea/Coffee per month - 1000 cup
2. Break Fast per month - 400 plate
3. Ordinary Lunches per month - 300 plate
4. Ordinary Dinner per month - 500 plate
5. Special Lunches per month - 100 plate (including Veg. and non veg. both)



***Menu of Special Veg. Lunch**

(For more than TEN {10} Lunches at a time)

1. Soup (Tomato/veg.) -150ml
2. Fruit Juice/Soft Drink-150ml
3. Chatani (Anaras/Tomato/likely)
4. Salad (cucumber + Onion + Radish + Carrot + Beet/likely)
5. Papad (masala/plain)
6. Mixed Pickle of Branded quality
7. Lemon piece
8. Salt
9. Dahi Vada/Raita
10. Curd/Misti Dahi
11. One paneer Preparation (shahi paneer/matar paneer/Kadhai paneer)
12. One Green Subji with curry
13. One dry subji
14. Yellow Dal/Dal Makhani/Chana Dal/Rajma
15. Chapati/Mator Kachori/likely
16. Fried/Zeera Rice
17. Plain Rice
18. Sweets-2pc
19. RO Drinking water pot (20 litre Jar)
20. Cloth Napkin

*To be served warmly.

Rate:

1. Special Veg. Lunch per plate – Rs.150/-
2. Special Veg. Lunch + One Non-veg. items(Chicken-75gm/Fish-75gm) – Rs. 175/-
3. Special Veg. Lunch + two Non-veg. items(Chicken-75gm + Fish-75gm) – Rs. 200/-
4. Special Lunch + Red Meat(75 gm) – Rs. 220/-

Annexure-VIII

Day wise Lunch and Dinner

| Day | | Lunch | Dinner | Rate |
|-----------|---------------------|--|--|------|
| Monday | | Roti + Plain Rice + Moong Dal+ Green Sabji + Dry Sabji+Aachar+Dahi-150g + Green Salad | Roti+Channa Dal Fry+Green Sabji+Dry Sabji+Raita-150g + Green Salad | 60/- |
| | Add on Extra Charge | Chicken-75 gm- ₹ 40/- | Red Meat-75 gm-₹ 60/- | |
| Tuesday | | Roti+Jeera Rice+Arhar Dal+Green Sabji+Dry Sabji+Bundi Raita-150g + Green Salad+Chutney | Roti+Dal Fry+Green Sabji+Dry Sabji+Dahi-150g + Green Salad | 60/- |
| | Add on Extra Charge | Paneer-75 gm-₹ 30/- | Egg Curry-02 pc- ₹ 20/- | |
| Wednesday | | Pulav+Green Sabji+ Dal fry+Dry Sabji+Aachar+Pineapple Raita-150g + Green Salad+Fried Chips | Roti+ Fried Rice+ Moong Dal+Green Sabji+Dry Sabji+Apple raita-150g + Green Salad | 60/- |
| | Add on Extra Charge | Red Meat Or Keema-75 gm-₹ 60/- | Paneer-75 gm-₹ 30/- OR Fish (01 pc)- ₹ 15/- | |
| Thursday | | Roti+Plain Rice+Curry Wada+Green Sabji+Dry Sabji+Kheera Raita-150g + Green Salad+Fried Chips | Aalu Paratha+ +Green Sabji+Aachar+Dahi-150g + Green Salad | 60/- |
| | Add on Extra Charge | Omelet (01 egg)-₹ 07/- | Sahi Paneer- 75 gm-₹ 30/- OR Fish (01 pc)- ₹ 15/- | |
| Friday | | Roti+Pulao+Dal fry+Green Sabji+Dry Sabji+Dahi-150g + Green Salad+Fried Chips | Roti+Moong Dal +Green Sabji+Dry Sabji+Dahi-150g + Green Salad | 60/- |
| | Add on Extra Charge | Paneer-75 gm-₹ 30/- OR Chicken-75 gm- ₹ 40/- | Red Meat-75 gm-₹ 60/- | |
| Saturday | | Roti+Plain Rice+Rajma+Green Sabji+Dry Sabji+Dahi-150g + Green Salad+Fried Chips | Puri+Dal Fry+Green Sabji+Dry Sabji+ Dahi-150g + Green Salad | 60/- |
| | Add on Extra Charge | Red Meat-75 gm-₹ 60/- OR Fish (01 pc)- ₹ 15/- | Chicken-75 gm- ₹ 40/- OR Omelet (01 egg)-₹ 07/- | |
| Sunday | | Roti+Plain Rice+Rajma+Green Sabji+Dry Sabji+Dahi-150g + Green Salad+Fried Chips | Roti + Green + Dry Sabji + Sabji + Aachar + Dahi-150g + Green Salad | 60/- |
| | Add on Extra Charge | Shahi Paneer- 75 gm OR Chicken 2 pyaza- 75 gm ₹ 40/- | Red Meat OR Keema -75 gm-₹ 60/- | |

- Note:
 1. Green Sabji and Dry Sabji will not same in lunch and dinner
 2. Sabji per day will not be same.
 3. Quantity of all types of paratha-02 pc.
 4. Sweets (Gulab Jamun/Laddu and Rasgulla)-02 pc will be available on add on and rate will be ₹ 10/- (for each)
 5. Ice cream will be provided by you as on MRP.

Day wise Breakfast and Evening Snacks

| Day | | Breakfast | Evening Snacks |
|-----------|---------------------|---|--|
| Monday | | Puri(06nos) + Sabji OR 04 Brown Bread+ Butter+Jam+01 egg omelet @ ₹ 35/- | Paneer Pakoda(06 pc) OR Paneer Chili (06 Pc) @ ₹ 30/- |
| | Add on Extra Charge | 01 puri @ ₹ 5/- 02 egg omelet @ ₹ 15/- | |
| Tuesday | | 02 idly +02 wada + sambaar Or Corn flex (75g) + hot milk(100g) @ ₹ 35/- | Dhosa (plain or masala)-01 pc@ ₹ 30/- |
| | Add on Extra Charge | 01 idly or wada @ ₹ 5/- | |
| Wednesday | | Paneer Paratha (02 pc)+Aachar+Dahi-150g OR 04 Brown Bread+ Butter+Jam+01 egg omelet @ ₹ 35/- | Chili Chicken(06 pc)- 40/- Veg cutlet- 05/- per pc. |
| | Add on Extra Charge | Aalu Paratha(01pc) @ ₹ 10/- 02 egg omelet @ ₹ 15/- | |
| Thursday | | Roti(04 nos) OR Puri(06 nos) + Sabji OR Corn flex (75g) + hot milk (100g) @ ₹ 35/- | Idly(04 pc) OR Dosa(01 pc) + Sambar + Chutney @ 30/- |
| | Add on Extra Charge | Roti Or Puri(01 pc) @ 5/- | |
| Friday | | Methee Paratha (02 pc)+Aachar+Dahi-150g OR 04 Brown Bread+ Butter+Jam+01 egg omlet OR Cornflex(75g) + hot milk(100g) @ ₹ 35/- | Samosa-5/- per pc Jalebi- 6/- per pc Veg cutlet- 05/- per pc. |
| | Add on Extra Charge | Paratha(01pc) @ ₹ 10/- 02 egg omlet @ ₹ 15/- | |
| Saturday | | Maggie(02 small pckts) OR Puri(06 nos) + Sabji OR Cornflex(75g) + hot milk(100g) @ ₹ 35/- | Chilli Chicken(06 pc)- 40/- Paneer Pakoda(06 pc) OR Paneer Chilli(06 Pc) @ ₹ 30/- |
| | Add on Extra Charge | Puri-5/- per piece | |
| Sunday | | Sattu Paratha(02 pc)+Aachar+Dahi-150g OR 2idly +02 wada+sambaar OR 04 Brown Bread+ Butter+Jam+01 egg omelet @ ₹ 35/- | Maggie (01 small packt)- 15/- Jalebi- 6/- per pc Veg cutlet- 05/- per pc. |
| | Add on Extra Charge | Paratha(01pc) @ ₹ 10/- 02 egg omelet @ ₹ 15/- 01 idly or wada @ ₹ 5/- | |

- General Items as on extra charge:
 - i. Tea (100ml) - ₹ 07/-
 - ii. Coffee(100ml)- ₹ 10/-
 - iii. Green Tea(100ml)- ₹ 10/-
 - iv. Butter milk OR Fruit Juice- AS MRP
 - v. Glass of Milk (200ml)- ₹ 15/-
 - vi. Misti Dahi- AS MRP
 - vii. Mineral Water- As MRP

BRANDS & QUALITY OF THE PRODUCTS

| Sl.NO. | ITEM | SUGGESTED BRAND(S) |
|--------|-------------------------------|--|
| a) | Sauce (Tomato-chilly) | Maggie/Kissan |
| b) | Jam-Marmalade | Kissan-Druk-HPMC |
| c) | Canned Juices | Tropicana-Real-Duke |
| d) | Bread | Britannia-Bakeman's-Harvest |
| e) | Refined Oil | Safola - Sundrop - Vital-Naue Fresh P |
| f) | Mustard Oil | Mark-Nature Fresh/Hathi/Engine/Patanjali |
| g) | Butter or butter chiplets | Amul/Britannia - |
| h) | Milk | Amul/Sudha |
| i) | Cornflakes-wheat puffs | Kellogg/Mohan's - Champion |
| j) | Pickle | Nafed-Bedakar-Safal-Priya/Nilons |
| k) | Basmati Rice | Lal Quila-India Gate |
| l) | General Rice for Normal Lunch | Katarani/Minicut/Parimal |
| m) | Potato | Good quality (Hazaribagh, Ranchi) |
| n) | Aata-Maida-Besan | Aashirwad, Patanjali, Shaktibhog |
| o) | Biscuits | Parle - Sunfeast - Britannia |
| p) | Salt (Iodized) | Tata - Annapurna - Captain cook |
| q) | Tea (Bags-sachet) | Taj Mahal-Tata Tetley-Nestle Everyday |
| r) | Tea prepared | Tata Tea Gold/Taj Mahal |
| s) | Dairy Whitener | Amul (sachets), Daurala - Hindustan |
| t) | Sugar | Good quality |
| u) | Pulses | Tata/Good quality |
| v) | Mineral Water | Bisleri/ Aquafina |
| w) | Green Tea | Lipton/Organic India |
| x) | Spices | MDH- Ashok- Everest |
| y) | Fruits & Vegetables | Seasonal fresh quality |
| z) | Ice-Cream | Kwality Walls - Amul - Vadilal |
| aa) | Meat Products | Fresh good quality |

List of Furniture and Fixture

1. No. of Table – 04
2. No. of Chair – 30
3. No. of Electric Boards - 09
4. No. of ceiling Fan - 08
5. No. of Wash Basin with proper fittings - 05
6. No. of fixed mirror – 4 (medium size)
7. No. of Commode – 01

Electricity and water will be available at location. However charges for both will be deducted as per actual consumption.

