



सीएसआईआर-केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान  
CSIR-CENTRAL INSTITUTE OF MINING AND FUEL RESEARCH  
धनबाद/Dhanbad- 826015, झारखंड/Jharkhand

No. CIMFR/W&S/SHOP/DC/19

Date: 26.02.2020

NOTICE INVITING TENDER NO. CIMFR/W&S/SHOP/DC/19

Sealed Tenders are invited by The Director, CSIR-CIMFR, Barwa Road Campus, for below mentioned shop for rent at CSIR-CIMFR, Digwadih Campus, Dhanbad.

SHOPES FOR RENT AT CSIR-CIMFR, DIGWADIH CAMPUS

SL	Nature of business	EMD Amount	Tender cost	Area/Sqm
1	Grocery Shop	Rs.1000/-	Rs.500.00	133.42
2	Floor Mill/General Store	Rs.1000/-	Rs.500.00	44.17
3	Grocery Shop	Rs.1000/-	Rs.500.00	15.04

A. There are two parts of tender:-

- i) **Technical bid-** technical bid should contain all essential document such as Copy of PAN card, Voter card, Address proof, experience in running similar shop, License to run the shop , if any etc. plus DD for Rs.1000/- as EMD(Refundable) and DD for Rs.500/- as tender cost(Non Refundable).
- ii) **Price bid-** duly filled price bid both in word and figure in prescribed proforma. Over righting, white fluid, cutting are summarily be rejected.

Both technical bid and price bid should be kept and sealed in separate envelop and both the envelop should be kept in bigger envelop duly sealed and subscribing the name of the tender on the top and full address of the tenderer/bidder and should be reach to Administrative Officer CSIR-CIMFR Barwa Road Dhanbad on or before 12/03/2020 upto 2:00 PM. Demand draft for EMD and tender cost should be in favour of "CENTRAL INSTITUTE OF MINING AND FUEL RESEARCH, DHANBAD" drawn from any of the Nationalized/Commercial bank payable at Dhanbad. CSIR-CIMFR shall not in any way be responsible for any postal delay either in receipt of the tender document by the tenderers and/ or submission of tenders to the Institute. Price bid will be opened only of those bidder whose Technical bid will be found suitable.

- B. Tender documents can be up-loaded from CIMFR web-site (www.cimfr.nic.in) OR may be collected from A.Os Office on payment basis on any working days from 26/02/2020 at 9:30AM to 12/03/2020 up to 2:00PM.

Last date of submission of bid:- 12/03/2020 upto 2:00 PM  
Date of opening of technical bid:- 12/03/2020 at 2:30 PM

Director, CSIR-CIMFR reserve the right to accept or reject at any time or all the tenders received without assigning any reason whatsoever. In all matters pertaining to this tender, the decision of the Director, CSIR-CIMFR, Dhanbad shall be final and binding.

ADMINISTRATIVE OFFICER

**PRICE BID**

SCHEDULE OF RATES

SHOPEES FOR RENT AT CSIR-CIMFR, DIGWADIH CAMPUS, Dhanbad-828108

SL	Nature of business	EMD Amount	Area/Sqm	Prescribed Rate per month	Rent amount p.m. Rs. (to be fill by contractor)
1	Grocery Shop	Rs.1000/-	133.42	Rs.6,235/-	In figure-Rs.-----/- In word- Rupees----- ----- ----- only
2	Floor Mill/General store	Rs.1000/-	44.17	Rs.1,150/-	In figure-Rs.-----/- In word- Rupees----- ----- ----- only
3	Grocery Shop	Rs.1000/-	15.04	Rs.800/-	In figure-Rs.-----/- In word- Rupees----- ----- ----- only

**The quoted rate should not be lower than prescribed rate. Highest bidder will be selected for allotment. GST as per applicable rate shall be payable in addition to quoted rate.**

Electricity charges will be charged separately as per actual power consumption.

EMD Details - Demand draft No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

Tender cost Details -Demand draft No. \_\_\_\_\_ Dated \_\_\_\_\_ Rs. \_\_\_\_\_

**NOTE:-One person can apply for one shop only.**

**Signature of tenderer with name, address, date and seal**



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**Terms and condition**

1. The bidder should quote rent based on floor areas which should not be lower than the Prescribed rate. Highest bidder, if fulfil all technical criteria will be selected for allotment.
2. The allottee has to sign the agreement on a non judicial stamp paper of Rs. 100/- (cost of stamp paper) will be born by the allottee. and pay five times of the quoted rate as security deposit within 15 days after receipt of award letter. The security deposit will be refunded after adjusting the dues, if any, after completion of allotment period.
  1. The allottee will open the shop within 15 days from allotment date.
  2. The allottee should run the specified shop only for the business permitted.
  3. If the allottee desires to make any modification of decorations or partition, he/she has to get permission from the Competent Authority and do the same at his own cost and it should be removed while vacating and handing over the shop to CIMFR.
  4. The contract is for **three year** initially and it can be renewed for another two years subject to satisfactory operation of shop. The rent will be revise as Prevailing market rate in every two year.
  5. The allottee will not sublet the allotted shop to another party. The allotment will be cancelled if found sublet.
  6. The allottee has to pay the rent and electricity charges on or before 10<sup>th</sup> of every month.
  7. If the allottee wants to discontinue the contract, he/she has to give 3(Three) months prior notice to the Competent Authority. Otherwise, the rent will be deducted from security deposit along with damages of shop, if any.
  8. The allottee should keep the shop and premises in neat and tidy condition. He will have to use the dust bins to dispose the waste materials.
  9. If any dispute arises it will be resolved through mutual discussions between the allottee and Competent Authority of CSIR-CIMFR.
  10. One person can apply for only one shop.
  11. The contract may be discontinued at any time by CSIR-CIMFR by giving one 1(month) prior notice.
  12. The Institute will provide only the shop space with electric connection.
  13. National labour law like EPF, ESI etc. must be followed by the allottee.
  14. In case of tie in quoted rates, the one having longer experience in running similar shop as quoted would be preferred.

**The contract will be terminated on the following reasons:-**

- 1) If the shop is continuously closed for ten days.
- 2) Non-payment of rent and electricity charges within stipulated time.
- 3) Not keeping the area in neat and tidy condition.
- 4) Damaging the Institute property.
- 5) If found sublet to another party.
- 6) Any unlawful activities.
- 7) Use of alcohol/hot drinks/narcotics, if any.

**The contractor shall have to submit the following document along with technical bid;-**

- 1) PAN card
- 2) Voter Identity card
- 3) Permanent as well correspondence address prof.
- 4) License to run the shop , if any.
- 5) Experience in running similar shop
- 6) DD for Rs.1000/- as EMD and DD for Rs.500/- as tender cost.
- 7) All the page of tender document must be signed by the bidder with seal.

