



सीएसआईआर-केन्द्रीय खनन एवं ईंधन अनुसंधान संस्थान(सिंफर)  
CSIR-CENTRAL INSTITUTE OF MINING & FUEL RESEARCH (CIMFR)

बरवा रोड, धनबाद – 826 001 झारखंड, भारत

Barwa Road, Dhanbad – 826 001 (Jharkhand), India

Website: [www.cimfr.nic.in](http://www.cimfr.nic.in), E-mail: [spo.cimfr@rediffmail.com](mailto:spo.cimfr@rediffmail.com)

☎ : 0326-2296030

क्रय निविदा सं०- CIMFR/PUR-14(23)2019

दिनांक/ Date: 23.03.2020

**निविदा आमंत्रण सूचना/ NOTICE INVITING TENDER**

निदेशक, सीएसआईआर-सिंफर द्वारा अंतर्राष्ट्रीय स्रोतों से आयातित/ पुनः आयातित/ निर्यात/ माल-सामग्री को कस्टमसे ले जाने/ छुड़ाने से ले कर उन्हे सीएसआईआर-सिंफर के विभिन्न केन्द्रों तक सुरक्षापूर्ण तरीके से पहुँचाना आदि से संबन्धित विभिन्न कार्यों को तीन वर्षों के लिए करने हेतु द्वि-बोली पद्धति के आधार पर ई-निविदा आमंत्रित करते हैं। / Director, CSIR-CIMFR, Dhanbad invites e-tenders, in Two Bid Systems, from the Service Provider dealing with the Customs Clearance, Imports/ Exports Handling, International Freight Forwarding, under consolidation/ non-consolidation and Transportation up to final destination of CSIR-CIMFR & Its different units for a period of 03 (Three) years.

क्रम सं०/ S. No.	मिसिल संख्या / File No.	सेवा का ब्यौरा/ Particulars of Service	आवश्यकता/ Requirement	निविदा जमा व तकनीकी निविदा खोलने की तिथि व समय का विवरण/ Date & time of submission of bids & opening of technical bids-
1.	CIMFR/PUR/C&F-14(23)2019	अंतर्राष्ट्रीय स्रोतों से आयातित / पुनः आयातित / निर्यात/ माल-सामग्री को कस्टमसे ले जाने / छुड़ाने से ले कर उन्हे सीएसआईआर -सिंफर के विभिन्न केन्द्रों तक सुरक्षापूर्ण तरीके से पहुँचाना आदि से संबन्धित विभिन्न कार्यों हेतु 03 वर्षों के लिए सेवा प्रदाता की नियुक्ति/ Appointment of service provider dealing with the Customs Clearance, Imports/ Exports Handling, International Freight Forwarding, under consolidation/ non-consolidation and Transportation up to final destination of CSIR-CIMFR & Its different units for 03 years.	As detailed in the bidding document.	<b>निविदा जमा करने की अंतिम तिथि व समय/ Last Date &amp; time for bids submission- 21.04.2020/ 11:00 (IST) पूर्वाह्न/ A.M.</b> <b>तकनीकी निविदा खोलने की तिथि व समय/ Date &amp; time for opening of technical bid- 22.04.2020/ 11:00 (IST) पूर्वाह्न/ A.M.</b>

इच्छुक बोलीदाता उपरोक्त विषय में विस्तृत जानकारी भंडार एवं क्रय अधिकारी, सीएसआईआर-सिंफर, धनबाद, झारखंड, भारत से प्राप्त कर सकते हैं। / Interested Bidders may obtain further information from the office of the Stores & Purchase Officer, CSIR-CIMFR, Dhanbad, Jharkhand, INDIA.

उपरोक्त मद के लिए ई-निविदा, [www.etenders.gov.in/eprocure/app](http://www.etenders.gov.in/eprocure/app) पर जा कर जमा कर सकते हैं। / E-quotation for Above tender may be submitted at [www.etenders.gov.in/eprocure/app](http://www.etenders.gov.in/eprocure/app)

विस्तृत विवरण हेतु हमारी वेबसाइट Website: [www.cimfr.nic.in](http://www.cimfr.nic.in) का अवलोकन करें। / For details kindly visit to our website: [www.cimfr.nic.in](http://www.cimfr.nic.in)

S/d  
भंडार एवं क्रय अधिकारी/Stores & Purchase Officer  
CSIR-CIMFR



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निदेशक, सीएसआईआर-सिंफर द्वारा अंतर्राष्ट्रीय स्रोतों से आयातित/ पुनः आयातित/ निर्यात/ माल-सामग्री को कस्टमसे ले जाने/ छुड़ाने से ले कर उन्हे सीएसआईआर-सिंफर के विभिन्न केन्द्रों तक सुरक्षापूर्ण तरीके से पहुँचाना आदि से संबन्धित विभिन्न कार्यों को तीन वर्षों के लिए करने हेतु द्वि -बोली पद्धति के आधार पर ई-निविदा आमंत्रित करते हैं। / Director, CSIR-CIMFR, Dhanbad invites e-tenders, in Two Bid Systems, from the Service Provider dealing with the Customs Clearance, Imports/ Exports Handling, International Freight Forwarding, under consolidation/ non-consolidation and Transportation up to final destination of CSIR-CIMFR & Its different units for a period of 03 (Three) years.

क्रम सं०/ S. No.	सेवा का ब्यौरा/ Particulars of Service	आवश्यकता/ Requirement	EMD Declaration for in INR
1.	CIMFR/PUR/C&F- 14(23)2019 अंतर्राष्ट्रीय स्रोतों से आयातित/ पुनः आयातित/ निर्यात/ माल-सामग्री को कस्टमसे ले जाने/ छुड़ाने से ले कर उन्हे सीएसआईआर-सिंफर के विभिन्न केन्द्रों तक सुरक्षापूर्ण तरीके से पहुँचाना आदि से संबन्धित विभिन्न कार्यों हेतु 03 वर्षों के लिए सेवा प्रदाता की नियुक्ति/ Appointment of service provider dealing with the Customs Clearance, Imports/ Exports Handling, International Freight Forwarding, under consolidation/ non-consolidation and Transportation up to final destination of CSIR-CIMFR & Its different units for 03 years.	As detailed in the bidding document.	For Rs. 1,50,000/-

निविदा जमा करने की अंतिम तिथि व समय Last Date & time for bids submission- **21.04.2020/ 11:00 (IST) पूर्वाह्न/ A.M.**  
तकनीकी निविदा खोलने की तिथि व समय Date & time for opening of technical bid- **22.04.2020/ 11:00 (IST) पूर्वाह्न/ A.M.**  
Details of the Tender Document is available at [www.cimfr.nic.in](http://www.cimfr.nic.in)

- Interested Bidders may obtain further information from the office of the Stores & Purchase Officer, CSIR-CIMFR, Dhanbad, Jharkhand, INDIA.
- All bids must be accompanied by a **Bid security declaration** as specified above and must be delivered to the above office at the date and time indicated above. Bids will be opened on the specified date and time. In the event of the date specified for bid receipt and opening being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed time.
- Bidders are required to submit the tender document along with the requisite information related to their bids in the prescribed formats given in the tender documents. Additional sheets may be used, if required.
- The authorized representative of the bidder, who has submitted the bid, can attend the tender opening on the said date and time in the institute.
- The Director, CSIR-CIMFR, reserves the right to accept/ reject any or all tenders either in part or in full or to split the order without assigning any reasons thereof.

Sd/-

Stores & Purchase Officer  
CSIR-CIMFR



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**i. Scope of Work-**

The bidder has to undertake all **the related services** dealing with the customs clearance, imports/ exports handling, international freight forwarding under consolidation/ non-consolidation and transportation up to final destination of CSIR-CIMFR & Its different units (i.e. Bilaspur, Digwadih, Nagpur, Ranchi and Roorkee) **as specified in the CSIR-CIMFR purchase order based upon the latest INCOTERMS, issued by International Chambers of Commerce, Paris for a period of three years. The scope of work includes-consolidation and shipment for FCA/ FOB/ Ex-works consignments, transit insurance up to CSIR-CIMFR destinations, clearance of consignments from customs-warehouse and transportation of the same to CSIR-CIMFR and its units for both type of shipments, i.e., under consolidation as well as non-consolidation/ CIF/ CIP/ DAP/ DDU/ DDP etc shipments. The consignment may arrive/ despatch through air/ sea/ road/ rail/ post courier/ parcel etc. Further, to get the consignments forward safely and demurrage free to the CSIR-CIMFR and its units.**

**ii. CSIR-CIMFR's Responsibilities-**

Based upon the timely intimation from the bidder the CSIR-CIMFR will be providing all the necessary documents, information and contractual support related to custom clearance and freight forwarding of the consignments.

**iii. Bidder's Responsibilities-**

Complete Monitoring, Supervision and follow-up of the movement of ordered consignment provide timely information (pre-alert), insurance, facilitating specialized packing, boarding, safe handling, forwarding loading-unloading, custom & terminal clearance, arrange to carry out the inspection, demurrage free service, warehouse storage facility, inland transportation, safe delivery of consignment to the CSIR-CIMFR destination, for timely payment submission of the requisite bills, supporting original vouchers and related documents for the claim.

**iv. General Conditions of Contract (GCC)-**

1. The Price Bids of the technically qualified bidders, meeting the eligibility criteria as stipulated will be opened, under intimation to the concerned bidders,
2. Complete Monitoring and Supervision of the movement of ordered consignment from the date of Order/LC and regular feedback on the progress of Shipment to be given to CIMFR. In case the Pre-alert/Advance Shipping Document is not received before landing of the consignment the delay in clearance will be on the part of Agent and the amount of demurrage will be recovered from the bill. CIMFR will not pay any demurrage charges.

3. Since majority of CSIR-CIMFR order are placed on FOB/ FCA basis the bidder's console air freight rates must be based on FOB/ FCA basis that is from shipping port/airport in the exporting country to Kolkata airport/ port, which is closest to CSIR-CIMFR.
4. To provide prompt & timely communication through telephone, Tele-fax and Email etc. information (pre-alert) regarding dispatches and other relevant Information to CIMFR via E-mail/ Fax (Weight/ P.O. No./ No. of Packages/ Supplier etc./ Type of Cargo (Perishable/ DGR).
5. Maximum consignments are booked from the countries like- the US, the European Union nations, Japan, Singapore, Hong Kong, China, Australia, Canada, Russia etc. therefore the bidder/ freight forwarding agent should have network of cargo forwarding/ consolidating agent in these countries too.
6. To facilitate specialized packing (as required) of all kinds of materials as per the IATA specifications and international packing standards. The Freight Forwarders charge for the Airfreight charges will be on the basis of IATA rates which are fixed by IATA.
7. Clearance and Transportation of special projects materials voluminous and heavy packages, dangerous and hazardous materials including Radioactive Materials.
8. Any other service needed regarding consolidation (as required).
9. The Freight Forwarding/ Consolidation agent shall ensure that all the Ex-Works/ FOB/ FCA Consignments are booked duly insured from the point of handing over of the consignment to the service provider/ bidder/ our freight forwarding agent up to CSIR-CIMFR-destination.
10. Any other job in connection with the clearance of goods from Customs and follow-up of cases related to recovery of any excess Customs duty paid.
11. The successful Bidder will have to give an undertaking that no consignment of CIMFR will be detained / withheld by them before or after the custom clearance under any circumstances. Even in the case of any dispute, the consignment shall be cleared by the agent and handed over to *CIMFR, Dhanbad*, pending the settlement thereof.
12. The service provider will ensure that correct nomenclature and the HS CLASSIFICATION AS PER EXTANT ITC/Customs notification is mentioned in the BILL OF ENTRY. The correct product code (HSN) verified AND DUTY FREE ITEMS AS PER Customs Tariff act cleared without duty (CSIR-CIMFR is eligible for concessional customs duty (**VIDE notification CUSTOMS 51/96**); on items which otherwise attract duty.
13. Any kind of loss or damage to the consignment from Ware-house of Shipper's Country to our Ware-house at destination will be the responsibility of Contractor for recoupment. However, necessary documents on this account (to be prepared by Contractor) will be signed by us in the capacity of consignee/importer.
14. Bank release order (for consignments against irrevocable letter of credit) will be delivered only after its receipt from the bank. Custom clearance should be initiated without waiting for bank release order. The Bill of Entry (B/E) in respect of CIF shipments must be sent to CIMFR within 5 working days of custom clearance.
15. After collection of documents from CIMFR, Dhanbad and Customs clearance of the consignment within free period, the delivery of the same to CIMFR Stores, Dhanbad and its units must be made within a maximum period of 7 days of arrival at the International Airport Kolkata/ Delhi/ Mumbai/ Nagpur Airport.
16. The following are some of the important points, for which a tender may be declared as unresponsive and to be ignored, during the initial scrutiny, if:
  - (i) The Bid is unsigned.
  - (ii) The Bidder is not eligible.
  - (iii) The Bid validity is shorter than the required period.
  - (iv) The tenderer has not agreed to essential qualification and eligibility criteria conditions incorporated in the tender.
  - (v) The tenderer has submitted conditional tender.
  - (vi) The required information is not submitted in the prescribed forms.

v. **Special Conditions of Contract (SCC)-**

1. Clearance of consignments from or Customs at Kolkata and to be delivered at the Stores Section, CIMFR, Barwa Road, CIMFR, Digwadih Campus, Dhanbad and its four units with following addresses-
  - (i) CSIR- CIMFR Regional Centre, CBRI Campus, Roorkee – 247 667, (Uttarakhand)
  - (ii) CSIR- CIMFR Regional Centre, 17/C, Telenkhedi Area, Civil Line, Nagpur- 440 001, (Maharashtra)
  - (iii) CSIR- CIMFR Regional Centre, 27, Kholi Chowk, Post Box No.41, Bilaspur- 495 (Chhattisgarh) and
  - (iv) CSIR- CIMFR Regional Centre, P.O.- Namkum, Ranchi-834 010 (Jharkhand)
2. Bidder has to ensure the safe Custody of the Consignment Clearance is the Responsibility of the Bidder until it is delivered to Stores Section of CIMFR, Dhanbad as well as its four units.
3. The bidder has to ensure that by giving timely intimation he should collect all documents related to Imports/ Exports/ re-import from the Store & Purchase Officer, Purchase Section, CIMFR, Dhanbad. CIMFR will not pay any demurrage charges.
4. The bidder has to undertake all legal and valid procedure for Custom clearance of the consignment including all the stages of clearance.
5. The bidder will be required to obtain Non-delivery certificate/ short landing certificate in the case of materials are short delivered by IAAI, or other airlines and lodging of claims with them immediately on behalf of CSIR-CIMFR, and arranging insurance survey at Airport/ IAAI in case of damages to the consignment.
6. Customs Clearance of Post Parcels from Foreign Post Office/ courier services and delivery to CIMFR, Dhanbad and its units.
7. In case of delicate/sophisticated/ perishable items are forwarded by the overseas supplier, the bidder/freight forwarder or his representative will ensure its safe and export worthy packing to avoid damage during transit.
8. The perishable consignment should be cleared within 24 hours from the date of its arrival.
9. The Freight Forwarding/ Consolidation agent shall ensure that all the Ex-Works/ FOB/ FCA Consignments are booked and duly insured from the point of handing over of the consignment to the service provider/bidder/our freight forwarding agent up to CSIR-CIMFR-destination as specified in our award letter/ purchase order under Open-Insurance-Policy managed by the agent themselves including the Consignments booked on Ex-Works basis. It means that the complete processing on account of the Insurance irrespective of any consignment is to be taken care by the Freight Forwarding/ Consolidation Agent and the charges to this account is to be billed to CSIR-CIMFR, Dhanbad, for payment as per actual and by submitting the requisite bills/ supporting documents.
10. The Bidder may be required to carry out or arrange to carry out the inspection of the ordered material at the country/ port of shipment or supplier's premises on behalf of CSIR-CIMFR, if required in certain cases.
11. Customs clearance of imported consignments from International Ports at Kolkata/ Mumbai/ Delhi/ Nagpur, Foreign Post Office/ courier services and filling of BOE for CIMFR imported Shipments;
12. The clearance of precious and delicate type of equipments, Instruments and other special type of materials, including Perishable chemicals, dangerous goods (DGR) and ODC shipments.
13. Export/re-import of equipments for-
  - (a) Repairs.
  - (b) Replacement
  - (c) Up gradation
  - (d) Calibration
  - (e) Rejected items to be sent backAll procedural formalities for these Exports/ re-import types of cases with Customs will be required to be done by the bidder.
14. **Bidder shall quote their rate in the proforma prescribed at Annexure-A & B.**

15. The Bidder must have its own arrangements of warehousing, Insurance, custom clearance, pick-up and delivery by road within the country and also in the exporting country. Bidder has to indicate these facilities in his bid along with the supporting documents of these facilities in India. The same will also be considered while evaluating the tenders.
16. Only statutory charges on Air freight/ Sea Freight will be paid at actuals. Statutory Charges are charges levied by Airline/ Airport Authority/ Shipping Corporation/ Seaport Authority or Government in their Sovereign Capacity.
17. Fulfilling all the conditions with documentary evidences as stated in eligibility criteria below of this tender document.

vi.

### **Essential Qualifications & Eligibility Criteria-**

1. Quotations of only those Bidders who fulfil the Eligibility Criteria as mentioned below shall be considered for comparison and necessary documents in this regard must also be enclosed with the quotation in the Technical Bid, failing which the bid shall be treated as non-responsive bids and will not be considered for evaluation-

The Bidder should enclose the following documents/ certificate as a proof in their technical bid-

- (1)- Valid License as Freight Forwarder/ Consolidation Agent,
  - (2)- Valid License for Agency of Customs Clearance (CHA) in its own name (single name),
  - (3)- Registered with Customs at Kolkata/ New Delhi/ Mumbai/ Nagpur.
  - (4)- Valid GSTIN,
  - (5)- Valid PAN,
  - (6)- Service Tax registration certificate
  - (7)- Balance sheet for last three years (showing the requisite turn over as stated under clause-VI (7)).
  - (8)- Copies of recent past five Service Contracts awarded for the last three years issued by CSIR Labs/ Institutes/ Govt Orgs/ PSUs/ Academic orgs/ universities,
  - (9)- Customer Satisfactory Performance Certificates
  - (10)- Client list with address and contact details
  - (11)- Registration certificate of IATA/ FIATA.
  - (12)- Possession of MTO (multi model transport operator) certificate/registration, registration certificate issued by Ministry of Shipping, Road Transport & high way etc.
2. The Bidder or its foreign Collaborators/ Partners should be registered member of IATA & FIATA.
  3. The Bidder should be certified under IS/ISO 9001 (2000) as certification of quality system.
  4. The Bidder should enclose the copies of five Service Contracts awarded to them in last three years along with users' satisfaction certificates issued by CSIR Labs/ Institutes/ Govt Orgs/ PSUs/ Academic orgs./ universities. Documentary evidences about satisfactory completion of the work Certified by the Client must also be enclosed along with their complete mailing addresses and telephone numbers.
  5. The bidder, in the schedule of rates should offer a single standard/ flat discount on IATA rates, which should be in 'Percentage' only, applicable for all countries and all weight slabs. The offers of the Bidders will be evaluated on the basis of the percentage of discount and not on individual rates for weight slabs. *Offers/ bids with discounts subject to any conditions imposed by the bidder or in any other format will be rejected.*
  6. The weight for the purpose of clearance from airport will be the "Chargeable Weight" of the consignment.
  7. Balance sheet of the bidder for previous three years must be enclosed duly certified by a authorised/ registered chartered accountant evidencing turn-over, minimum turnover of Rs. 5,00,00,000/- (Rupees five Crore only) per year.
  8. **The Bidder must submit EMD Declaration (Bid Security Declaration) for Rs. 1,50,000/- (Rs. One Lakh Fifty Thousand only) in the form of Bank Guarantee of scheduled/ nationalized bank along with the technical bid in favour of Director, CIMFR, Dhanbad and valid for Minimum 45 Days after the BID VALIDITY period. (EMD Declaration format is at Annexure-C)**
  9. The Bid validity should be for **a minimum period of 180 days from the date of opening.**
  10. The successful bidder shall handle sophisticated and valuable consignment; hence the successful bidder shall have to **furnish an unconditional fidelity guarantee bond for an amount of Rs.10,00,000/- (Rupees Ten Lakh only)** in favour of Director, CSIR-CIMFR, Dhanbad to safeguard the interest of CSIR-CIMFR in the event of any loss to CSIR-CIMFR due to any act of omission and commission by the successful bidder.
  11. The successful bidder has to submit the Performance Bank Guarantee (PBG) issued by a nationalised bank for an amount of Rs. 5,00,000/- (Rupees Five lakh only) for a period of 38 months from date of effecting contract.

12. The successful bidder has to undertake the custom duty charges up to Rs. 2,00,000/- (Rs. Two lakh only) in each case on reimbursement basis beyond that he will seek an advance from the CSIR-CIMFR for this purpose, and the same will be reflected and adjusted accordingly in the bills.
13. Delivery Order (DO) charges on consignment coming under own console shall not be paid. DO charges for other consolidation will be paid at actual.
14. An affidavit by the Bidder that is not be a Suspended or Blacklisted by any Govt. Organization. An undertaking to this effect must be submitted by the bidder that its business has neither been Suspended or Blacklisted by any of the CSIR Labs/ Institutes/ Govt Orgs./ PSUs/ Academic orgs./ universities as on the date of bidding.
15. Hand written and unsigned Bid/ Bids would be summarily rejected.
16. Bidder has to declare that he quoted rate is not higher than any of CSIR labs./ Govt. PSU, Pvt. Organisation, etc.
17. MSE, Make in India and Start-up firms are invited to participate in this e-tender. These firms are exempted from submitting of EMD, if any, and turnover criteria. But they have to comply with the specifications and technical parameters. The Govt. of India rules are applicable for the MSE, Make in India and Start-up firms.

**vii. Criteria for bid evaluation-**

1. In case of any techno-commercial **clarification** sought by the purchaser for arriving at the clear position, the bidder will provide the same without altering his price bid.
2. After fulfilling the technical parameters and other bid requirements, the price bids would be opened under intimation to the technically qualified bidders only.
3. The price bid evaluation will be done on basis of highest discount quoting (HQ-1) firm for the rates in Annexure-A and the lowest offering rate (LQ-1) quoting firm for rates in Annexure-B.  
In case there is no single firm found offering HQ-1 and LQ-1, in that case the firm offering highest discount for Annexure-A rates will be called for negotiation for arriving at the suitable rate for the Annexure-B rates.

**viii. Price Bid (to be submitted in a separate envelope)**

The Director  
Central Institute of Mining & Fuel Research  
P.O.DHANBAD, DISTT: DHANBAD  
PIN - 826001, Jharkhand, INDIA

**Tender Reference No:**  
**File reference No:**  
**Subject: Price Bid for \_\_\_\_\_.**

Sir,

Having examined the bidding documents and having submitted the technical bid for the same, we, the undersigned, hereby submit the Financial Bid for providing the services as per the NIT requirements and in conformity with the said bidding documents.

We hereby offer to provide the Services as specified in your NIT at the prices and rates mentioned in the Financial Bid.

We do hereby undertake that, in the event of acceptance of our bid, the provision of the Services shall be made as stipulated in the the Bid document and that we shall perform all the services indicated in the bid document.

The prices quoted are inclusive of all charges including installation and commissioning charges in the Central Institute of Mining & Fuel Research Institute, Dhanbad or its units.

We enclose herewith the complete Financial Bid in the prescribed tender format as per your requirement. This includes:

- (1) Financial Bid Letter
- (2) Price Schedule-
  - (i) Price Schedule for Goods being offered from ABROAD
  - (ii) Price Schedule for Goods being offered within INDIA
- (3) Statement for deviations from financial terms and conditions.

We agree to abide by our offer for a period of **One Hundred Eighty (180)** days from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time.

We have carefully read and understood the terms and condition of the bid document and we do hereby undertake to supply as per these terms and conditions. The Financial Deviation are only those mentioned in the statement of deviation from financial terms and conditions.

We do hereby undertake, that until a formal work order is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the work order, shall constitute a binding contract between us.

1. Bidder's Legal Name <i>[insert Bidder's legal name]</i>
2. In case of JV, legal name of each party: <i>[insert legal name of each party in JV]</i>
3. Bidder's actual or intended Country of Registration: <i>[insert actual or intended Country of Registration]</i>
4. Bidder's Year of Registration: <i>[insert Bidder's year of registration]</i>
5. Bidder's Legal Address in Country of Registration: <i>[insert Bidder's legal address in country of registration]</i>

All corrections/deletions should invariably be duly attested by the person authorized to sign the bid document).

Dated this day of \_\_\_\_\_ Signature of Bidder

Details of enclosures

Full Address:

Telephone No.:

Telegraphic Address:

E-mail:

COMPANY SEAL

**1. Single discount Rate should be quoted in % (percentage) on IATA rates for import/ re-import clearance - (ANNEXURE-A)**

(1) console consignments/ Ex-Works/ FOB/ FCA

(2) other than console consignments CIF/ CIP/ DAP/ DDU/ DDP etc

**2. Single consolidated charges including the agency commission, consignment handling at custom's premises and its onward transportation to the CSIR-CIMFR, Dhanbad and its units as indicated under point-1 of SCC. (ANNEXURE-B)**

**Necessary formats (in Annexure)**

**Single discount Rate should be quoted in % (percentage) on IATA rates for import/ re-import clearance - (ANNEXURE-A)**

(3) console consignments/ Ex-Works/ FOB/ FCA

(4) other than console consignments CIF/ CIP/ DAP/ DDU/ DDP etc

**Single consolidated charges including the agency commission, consignment handling at custom's premises and its onward transportation to the CSIR-CIMFR, Dhanbad and its units as indicated under point-1 of SCC. (ANNEXURE-B)**

**ANNEXURE-A**

<b><u>Single discount Rate should be quoted in % (percentage) on IATA rates for import/re-import clearance (Chargeable weight only will be base weight for all calculation Purpose)</u></b>	
(A) As per IATA rates (Copy to be enclosed) %age discount on this to be specified (in console)	In numbers- In words-
(B) Rate for non-console	In numbers- In words-

**ANNEXURE-B**

<b><u>Single consolidated charges including the agency commission, consignment handling at custom's premises and its onward transportation to the CSIR-CIMFR, Dhanbad and its units (Chargeable weight only will be base weight for all calculation Purpose) as under-</u></b>	
(1) CSIR- CIMFR Regional Centre, CBRI Campus, Roorkee – 247 667, (Uttrakhand)	In numbers- In words-
(2) CSIR- CIMFR Regional Centre,17/C, Telenkhedi Area, Civil Line, Nagpur- 440 001,(Maharashtra)	In numbers- In words-
(3) CSIR- CIMFR Regional Centre, 27, Kholi Chowk, Post Box No.41, Bilaspur- 495 (Chhattisgarh)	In numbers- In words-
(4) CSIR- CIMFR Regional Centre, P.O.- Namkum, Ranchi-834 010 (Jharkhand)	In numbers- In words-
(5) CSIR- CIMFR, Digwadih Campus, P.O FRI, Dhanbad- 828108 (Jharkhand)	In numbers- In words-
(6) CSIR- CIMFR, Headquarter, Barwa Road, P.O. CMRI, Dhanbad- 826001 (Jharkhand)	In numbers- In words-

**1. ONLINE BID SECURING DECLARATION / ERNEST MONEY DEPOSIT (EMD)  
DECLARATION FORM**

**Bid-Securing Declaration Form**

*(Refer para 5.1.2 (ix)(d) & 6.1.1 (02) of the CSIR Manual)*

Date: \_\_\_\_\_

Bid No.: \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/ modified/ amended, impairs or derogates from the tender, my/ our Bid during the period of bid validity specified in the form of Bid; or
- b) have been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of (insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of: (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_(insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)